



SPICES BOARD,
(MINISTRY OF COMMERCE & INDUSTRY, GOVT OF INDIA)
SUGANDHA BHAVAN, N H BYE-PASS, PALARIVATTOM P.O.,
ERNAKULAM, KOCHI 682 025, KERALA.
[Website: www.indianspices.com](http://www.indianspices.com)

NOTICE INVITING TENDER FOR DISPOSAL OF SCRAP
(condemned spares, etc., of minor lab equipment in Quality Evaluation Laboratory in Kochi
(Tender No. : SB/QEL/KOCHI/Disposal of Scrap/2022 dated 04.11.2022)

Last Date & Time for submission of Bid: 15.11.2022, upto 3 PM

SECTION-I

NOTICE INVITING TENDER FOR DISPOSAL OF SCRAP

(condemned spares, etc., of minor lab equipment in Quality Evaluation Laboratory in Kochi)

Competitive manual bids in the prescribed form (Section II, III, IV, V & Financial Bid) attached to this Notice Inviting Tender are invited for **DISPOSAL OF SCRAP (condemned spares, etc., of minor lab equipment in Quality Evaluation Laboratory in Kochi)** in the Spices Board, Kochi, and are as listed in the prescribed Financial Bid Form cited above.

Tender Notice & documents are published in Spices Board website www.indianspices.com, and Govt. e-procurement portal (<https://etenders.gov.in/e procure/app>) also.

The bid documents, including the Check List in Section-V, shall be submitted **in a sealed envelope, superscribing “Tender for Disposal of Scrap vide Notice Inviting Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dated 04.11.2022 with due date as 3 PM on 15.11.2022”, and addressed to**

**THE SCIENTIST (C) & QEL IN-CHARGE,
SPICES BOARD,
SUGANDHA BHAVAN, N.H.BYE-PASS,
PALARIVATTOM POST, KOCHI 682 025**

so as to reach the above address by or before 3 PM on 15.11.2022.

The items listed in the Bid form can be inspected at the Quality Evaluation Laboratory in Kochi between 10.30 am and 4.00 pm till 14.11.2022 (except the intervening Saturdays, Sundays & Holidays), with prior permission of the Officer in charge of the Laboratory. Prior permission shall be sought through email (to srilatha.cm@nic.in).

Important Details:

Notice Inviting Tender No : SB/QEL/KOCHI/Disposal of Scrap/2022 dt 04.11.2022
Notice Inviting Tender Date : 04.11.2022
Nature of work : **DISPOSAL OF SCRAP** (condemned spares, etc., of minor lab equipment in Quality Evaluation Laboratory in Kochi)

Last Date & Time for submission of bid : 15.11.2022, 3 PM

Date & Time of Opening of bid : 16.11.2022, 11 AM

E M D : Rs.9,990/- (by RTGS / NEFT to the Bank A/c No.7176002100002354 of Punjab National Bank, Vennala Branch, Kochi (IFSC PUNB0717600).
No other mode of payment is acceptable.

Note: Any change in / addendum / corrigendum to the Tender will only be notified in the website of Spices Board (www.indianspices.com). Bidders are requested to regularly check our website for updates.

Spices Board reserves the right to accept / reject any / all offer(s) without assigning any reason.

(Sd/-)

Scientist-C & QEL I/C

(Hindi version follows)

SPECIAL CONDITIONS

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dt 04.11.2022)

1. The disposal will be on '**as is where is**' basis.
2. All labour, tools and equipment for loading the items from the Quality Evaluation Laboratory, Kochi, to buyer's trucks shall be at the cost of the buyer.
3. The personnel deputed by the buyer for the disposal action (job) shall strictly obey the safety rules in force.
4. The disposal shall be carried out without damaging the lab premises. In the event of any occurrence of damages, the buyer shall be charged appropriately.
5. The buyers shall have to make full payment for the quantity at the contract rate plus applicable taxes, prior to lifting the items sold to them.
6. Disputes, if any, arisen out of this tender shall have the jurisdiction of the competent court at Ernakulam.

(Sd/-)

Scientist-C & QEL I/C

INSTRUCTIONS TO BIDDERS

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dt 04.11.2022)

- 1) Bid is to be submitted within the last date and time specified in the Notice Inviting Tender.
- 2) Bids shall be submitted in the prescribed format, forming part of the tender enquiry.
- 3) The bid shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory.
- 4) The bidders are free to inspect the scrap items mentioned in the form before submission of their bid, obtaining prior permission from the officer in charge of the Laboratory.
- 5) EMD Requirements :
 - 5.1 Bidders should remit the EMD as indicated in the Notice Inviting Tender by way of RTGS / NEFT to Spices Board's Bank Account No.7176002100002354 with the Punjab National Bank, Vennala Branch, Kochi(IFSC : PUNB0717600).
 - 5.2 The documentary evidence for having made the RTGS / NEFT payment shall be submitted along with the bid documents.
 - 5.3 Bid without EMD will be rejected unless specifically exempted by the Government from payment of EMD for which reasons and **proof have to be enclosed along with the Bid.**
 - 5.4 EMD shall be valid for three months.
 - 5.5 EMD of the unsuccessful bidders will be refunded (without any interest) within 45 days from the date of opening of tender.
 - 5.6 EMD amount of the successful bidder will be adjusted against the Security Deposit of 25% of the quoted amount (without GST amount).
 - 5.7 EMD will be forfeited if the vendor withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender.
- 6.1 **If the bid being submitted by a Partnership firm**, it must be signed by a person holding a Power of Attorney authorizing him to do so. **Such Power of Attorney shall be enclosed with the bid and it must disclose that the firm is duly registered under the Indian Partnership Act.**
- 6.2 **If the bid is made by a Limited Company**, it shall be signed by a duly authorized person and **evidence of such authorization shall be enclosed with the bid.**
- 6.3 Bids submitted without fulfilling the above and in contravention to the Tender Notice are liable to be rejected.

6.4 The Tender Notice and its Annexures (Annexures-A to C under Section-I, Sections II to V & the Bid Form) shall form part of the contract.

6.5 The contract shall be governed by the Indian Contract Act, 1872 and subsequent revisions / amendments. All payments due from the bidder under the contract shall be made in Indian currency.

6.6 Clarification, if any, shall be obtained before submission of the bid (through email to srilatha.cm@nic.in).

(Sd/-)
Scientist-C & QEL I/C

CONDITIONS OF SALE

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dt 04.11.2022)

1. Bid with the highest rate quoted will be finalised, if the Spices Board feels that the quoted amount is reasonable. Spices Board reserves its full right to finalise the bid.
2. **SECURITY DEPOSIT** :The successful bidder shall remit Security Deposit equivalent to 25% of the Sale Order value (without GST @ 18%) to Spices Board's Account No.7176002100002354 with the Punjab National Bank, Vennala Branch, Kochi (IFSC PUNB0717600) within 15 days of Spices Board's despatch of the Sale Order, and proof for the remittance shall immediately be submitted at the Quality Evaluation Laboratory of the Spices Board at Palarivattom, Kochi 682 025.
 - 2.1 The above Security Deposit will be adjusted against the Sale Order value with GST @18% to be remitted to the Spices Board.
3. The items covered in the Sale Order can be lifted by the successful bidder after effecting remittance of the order value with 18% GST, duly adjusting the Security Deposit amount if remitted, to Spices Board's Account No.7176002100002354 with the Punjab National Bank, Vennala Branch, Kochi (IFSCPUNB0717600) and on production of the proof for the said remittance at the Quality Evaluation Laboratory of the Spices Board at Palarivattom, Kochi 682 025.
4. The successful bidder is required to remove the items, as prescribed in the Sale Order to be issued, from the Quality Evaluation Laboratory, Kochi, premises at his cost and responsibility.
5. Sale will be based on actual quantity available. No claim for variation in quantities will be entertained.
6. Bidder shall ensure that properties of the Board's laboratories are not damaged during the course of removal of the items covered in the Sale Order to be issued. If any damage or loss is caused, the same shall be made good by the bidder.
7. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc., to the workers employed by the bidder, shall be borne by the bidder.
8. Safety Rules applicable to Contractor's workmen should be strictly followed while working in Board s laboratory premises.
9. The sale is subject to all the terms and conditions prescribed in the tender document and resultant Sale Order.
10. Spices Board reserves the right to cancel this sale at any time before issue of the Sale Order, without assigning any reason. Bidders are not entitled to claim any damage or compensation in case of such cancellation.
11. If any difference arises concerning this sale, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any result within a period of 90 days, either of the parties may make a request to the other party for submission of the dispute for decision by a Sole Arbitrator to be appointed by the Secretary, Spices Board. The arbitration

proceedings shall take place at Ernakulam, and shall be conducted in English. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed thereunder and in force shall be applicable to such proceedings.

12. The tender is issued subject to the jurisdiction of the local courts at Ernakulam only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the competent Court at Ernakulam.

(Sd/-)

Scientist-C & QEL I/C

SECTION - II

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dt 04.11.2022)

BIDDER'S PROFILE

General :

1. Name of the bidder :
2. Address of the bidder

3. GST No.
4. PAN No.
5. Contact details :

Tel No.(with STD Code)

Mobile No. :

(Email Id)

6. If the bidder is a Firm / Dealer, put a tick mark against the appropriate in the following
 - i. Proprietorship
 - ii. Partnership
 - iii. Private Limited
 - iv. Public Limited

(Attested copy of documents of registration/incorporation of the firm with competent authority as required by business law, shall be attached)

- 6.1 Name of Proprietor/Partners/Directors :

(Signature of the bidder / bidder's authorised signatory)

SECTION – III

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dated 04.11.2022)

CERTIFICATE FROM THE BIDDER

I, S/o / D/o Shri....., R/o.....

....., hereby certify

that none of my relatives* is employed in Spices Board, Kochi. In case, at any stage, it is found that the information given by me is false/incorrect, Spices Board, Kochi, shall have the absolute right to take any action as deemed fit without any prior intimation to me.

Signature of the bidder

Name:

Address:

**Definition of near relative:-*

- a. Members of a Hindu Undivided family,*
- b. They are husband and wife,*
- c. The one is related to the other in the matter as father, mother, son(s) and son's wife (daughter-in-law), Daughter(s) & Daughter's Husband (son-in-law), brother(s) & brother's wife, sister(s) & sister husband (brother-in-law).*

SECTION - IV

(Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dated .04.11.2022)

DECLARATION BY THE BIDDER

The Scientist-C & QEL I/C,
Spices Board,
Sugandha Bhavan, N H Bye-pass,
Palarivattom PO, Kochi 682 025, Kerala.

Dear Madam/Sir,

Sub: Acceptance of Terms & Conditions of the Tender

I/We have downloaded the tender document(s) for the above mentioned Tender from the web site(s), viz., _____, as per your advertisement in the above-mentioned website(s).

1. I/We hereby certify that I/we have read the entire terms & conditions of the tender documents, and I/we shall abide hereby by the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by the Spices Board, in regard to this tender, too have also been taken into consideration, while submitting this declaration.
3. I/we hereby unconditionally accept the tender conditions of the above-mentioned tender document(s) / corrigendum(s) in its totality/entirety.
4. I/we do hereby declare that myself/our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
5. I/we certify that all information furnished by me/our Firm are true and correct and in the event that the information furnished is found to be incorrect/untrue or found violated, your department / organisation shall without giving any notice or reason thereof summarily reject the bid or terminate the contract without prejudice to any other rights or remedy including the forfeiture of the full Earnest Money Deposit/Security Deposit.

Yours faithfully,

Signature :

Name :

Address :

Place :

Date :

FINANCIAL BID

Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dated 04.11.2022

SI. No.	Item Name	Location of the scrap lying	Qty	Rate (Rs.) (In Figures)	GST @ 18% Rs.	Total amount incl. GST @ 18% Rate (Rs.) (In Words)
1	Condemned spares, etc., of minor lab equipment in the Quality Evaluation Laboratory in Kochi, of the Spices Board <i>(List of items : UPS, Gas regulators, Blender, Electronic Balance, Photochemical Reactor, Refrigerator, Waterbath, Centrifuge, Ultrasonicator, Vortex Mixer, Nitrogen evaporator, Water Purification System, Rotavapour, Shaker, Recirculating Cooler, BOD Incubator, Quartz distillation, Hot Air Oven, Acolyte colony counter, etc., etc.,)</i>	Quality Evaluation Laboratory, Sugandha Bhavan, NH Bypass Road, Palarivattom P.O, Ernakulam Kochi 682025	1 Lot			

Note: All types of freight, labour and other misc. charges shall be borne by the buyer.

I hereby agree to the terms and conditions of the tender.

Signature

Place

Name

Date

Address

SECTION -V

CHECKLIST FOR THE BIDDER

Ref: Tender No.SB/QEL/KOCHI/Disposal of Scrap/2022 dated 04.11.2022

<i>Sl. No</i>	<i>Particulars</i>	<i>Document attached</i>	<i>Ref. / Page No. of the document attached</i>
1	EMD remittance to Spices Board by RTGS / NEFT	YES / NO (strike off whichever is not applicable)	UTR No.
1.1	Whether bank transaction document for the EMD remittance submitted along with the bid documents	YES / NO (strike off whichever is not applicable)	
2	Whether enclosed the Bidder's Profile under Section-II, duly signed, attaching all the supporting documents required	YES / NO (strike off whichever is not applicable)	
3	Whether enclosed Certificate from the Bidder, under Section-III, duly signed	YES / NO (strike off whichever is not applicable)	
4	Whether enclosed Declaration under Section-IV, duly signed	YES / NO (strike off whichever is not applicable)	
5	Whether Financial Bid Form submitted, duly filled & signed	YES / NO (strike off whichever is not applicable)	

Signature

Place

Name

Date

Address