



SPICES BOARD

(Ministry of Commerce & Industry Govt. of India)
Sugandha Bhavan
N.H.By-pass
P.B.No. 2277
Palarivattom P.O.
Kochi - 682 025, India



स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)
सुगन्ध भवन
एन.एच.बाईपास
पी. बी. नं. 2277
पालारिवट्टम पी.ओ.
कोच्ची - 682 025, भारत

No.MKT-AUC/NSWS/02/2022

Dated 26.12.2022

CIRCULAR

Sub : Online Issuance of Auctioneer License as per the Cardamom (Licensing and Marketing) Rules 1987 – Onboarding into National Single Window System (NSWS).

Government of India, as a part of facilitating ease of doing business, has implemented a National Single Window System (NSWS) that will allow stakeholders to identify and apply for various approvals required for doing business in India. The National Single Window System (NSWS) is a digital platform to guide the stakeholders in identifying and applying for approvals according to their business requirements.

Spices Board has onboarded the issuance of Cardamom Auctioneer License for small and large cardamom to NSWS thereby facilitating ease of doing Business. National Single Window System (NSWS) can be accessed at <https://www.nsws.gov.in/>.

Any applicant may submit application in NSWS Portal during the block period for issuance. The License is valid for a block period of three years and for the current block period upto 31st August 2023. The license is issued for conducting e-auction for small cardamom at Spices Board's e-auction centres at Puttady in Kerala and Bodinaykannur in Tamil Nadu, manual auction for small cardamom in other than states of Kerala and Tamil Nadu and manual auction for large cardamom.

Those who are having valid auctioneer license shall renew the license on or before 30th June of the year in which the license expires by applying through the NSWS Portal.

All the stakeholders who wish to obtain Cardamom Auctioneer License are requested to make use of NSWS for submission of their online applications. The present system of receipt of physical application will be discarded. Before proceeding to file online application for Cardamom Auctioneer License, all are advised to read the user manual for registration in NSWS may be referred in the link <https://www.nsws.gov.in/portal/user-guide> , user manual of filing application for Cardamom Auctioneer License (**Annex I**) ; user guidelines for auctioneer licence (**Annex II**), terms and conditions of Auctioneer licence (**Annex III**) issued in the portal.

The application fee shall be made through the Payment Gateway of NSWS. The applicable transaction bank charges will be extra and shall be borne by the applicant.

The submission of application is not a guarantee for awarding the License. License will be awarded subject to the verification of the application and documents (please refer the link <https://www.nsws.gov.in/portal/approvaldetails/spices-board-cardamom-auctioneer-license-e->

auctioneer) and fulfillment of the criteria fixed for awarding the license. Applications found incomplete are liable to be rejected and no correspondence will be entertained in this regard. Failure to furnish complete information as mentioned in the guidelines, documents or submission of a proposal not substantially responsive to the guidelines and required documents in every respect will be at the risk of the applicant and may result in rejection of the application. This notice is not an offer and is issued with no commitment. By submitting an application each applicant shall be deemed to acknowledge that it has carefully read the Guidelines and annexure thereto, if any, and has fully informed itself as to all existing conditions and limitations. The selection of the applicants will be in accordance with the norms set out in the Guidelines.

The decision of the Spices Board regarding the award of the auction license shall be final and binding. The Board reserves the right to amend or modify any of the eligibility conditions or reject the applications without assigning any reason or may call fresh application without assigning any reason whatsoever, if it appears appropriate in the public interest.



Director (Mktg)

GUIDELINES FOR ISSUE OF AUCTIONEER LICENCE

The following are the Guidelines for the issue of Auctioneer License in accordance with the Cardamom (Licensing & Marketing) Rules 1987 and subsequent amendments till date.

1. The Board has established e-auction centers for Small cardamom at Puttady, Kerala and Bodinayakanur, Tamil Nadu. License for e-auction will be issued only to conduct e-auction at these centers.
2. Manual auction centre for small cardamom can be established anywhere in India other than in the States of Kerala and Tamil Nadu.
3. Manual auction centre for Large cardamom can be established anywhere in India.
4. Separate License shall be necessary for an auctioneer in respect of manual auction for each centre if he desires to conduct in more than one centre.
5. It is the responsibility of the Auctioneer to set up the facility for conducting manual auction as per the guidelines of Spices Board.
6. The applicant shall be registered under Companies Act, 1956 or Multi- State Cooperative Societies Act, 2002 or the Indian Partnership Act, 1932, or under the Societies Registration Act 1860.
7. The selected applicant for e-auctioneer License shall provide a security deposit in the form of the Bank Guarantee prescribed, so as to safeguard the cardamom farmers against any default in payment. The Bank Guarantee shall be from a Nationalized Bank or any Bank approved by the Government.
8. Bank Guarantee is not applicable for awarding Manual Auctioneer License.
9. Upon completion of scrutiny, the Board will inform the eligible applicant, to submit Security Deposit in the form of Bank Guarantee for the prescribed amount during the license period, before issue of the license.

* * * * *

GENERAL TERMS & CONDITIONS**1. Fee for issue of Auctioneer License**

Manual Auction / E-auction	Issue / Renewal / Amendment	Fee (Rs.)	GST (18%) Rs.	Total (Rs.)
Manual Auction License	Issue / Renewal	15,000/-	2,700/-	17,700/-
	Amendment	5,000/-	900/-	5,900/-
E-Auction License	Issue / Renewal	1,00,000/-	18,000/-	1,18,000/-
	Amendment	5,000/-	900/-	5,900

2. For conducting e-auction using Board's common facility, an auctioneer has to pay a user fee of Rs.480/- per ton of cardamom sold in an auction plus GST @ 18%, which would be subject to revision by the Board from time to time.

3. No Manual auctioneer license will be issued in a State where the Board has established common e-auction centers.

4. The auctioneer shall pay the growers, whose cardamom is pooled, the applicable sale value of the cardamom sold in an auction within 10 working days from the date of auction. If the auctioneer defaults to make payment as per the terms and conditions of the License, the Board will be entitled to invoke the Bank Guarantee and use the proceeds for arranging settlement of amount due to growers and to initiate steps for suspension and / or cancellation of the License.

5. In the case of manual auction, if the auctioneer defaults to make payment as per the terms and conditions of the License, the Board will initiate steps against the Auctioneer including suspension and/or cancellation of the License.

6. The auctioneer has to provide the required facility to the satisfaction of the Board for pooling the cardamom in places convenient to the farmers. In such pooling centers, the auctioneers shall provide electronic weighing machines and moisture meters which should be readily available for inspection by any officer of the Board.

7. The auctioneer shall conduct the auction at a place and on a day and time specified by the Board. If the auctioneer wishes to cancel / is not able to conduct an auction as scheduled by the Board, the same shall be informed to the Board promptly in writing with valid reasons to the satisfaction of the Board. Any cancellation/non conduct of the auction shall be only with the prior approval of the Board.

8. The auctioneer shall draw 1500 grams out of each lot of (the quantity of cardamom pooled for auction as desired by the farmer), of cardamom offered for pooling and the quantity of sample drawn should be recorded in the Crop Slip issued to the person whose cardamom is pooled. Out of the sample

drawn, 100 grams will be set aside as purchaser sample and 50 grams will be put on display at the auction center. The remaining 1350 grams of Cardamom can be used by the auctioneer for distributing as samples during the bidding process of the said lot. The auctioneer shall refund to the person who pooled the cardamom, the value of 1350 grams of cardamom used for distribution in the auction. Therefore, the total amount payable by the auctioneer to the person who pooled the cardamom shall be the sum of the sample refund value and the value for which the lot has been sold in an auction after deducting the eligible 1% commission on the total amount.

9. As the e-auction is cloud based, two sets of samples as mentioned in the SI no (8) are collected to facilitate the conduct of auction simultaneously in both the e-auction centres at Bodinayakanur and Puttady.

10. No additional charges other than one percent commission can be deducted from the person who pooled the cardamom in any name be it wastage, weight loss, charity etc. If an auctioneer is found to have collected any additional charges other than the one percent commission, action will be initiated by the Board including suspension /cancellation of License.

11. The auctioneer shall ensure that the cardamom pooled in an auction is free from any adulteration, contamination and artificial coloring.

12. The Board is conducting Special e-auction for tested cardamom on fourth Saturday in every month. The auctioneers who are willing to conduct special e-auction shall inform the Board accordingly and conduct the special e-auction as per the procedures issued by the Board.

13. If the auctioneer violates the terms and condition of the License/instructions of Spices Board, the Board will take necessary steps, against the Auctioneer, including but not limited to, suspension and/or cancellation of the License.

14. The Auctioneer shall adhere to the terms and conditions / instructions of the Board issued from time to time for smooth and efficient conduct of cardamom auction.

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National Single Window System

User Guide:

How to register, login, or reset password on
NSWS

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How to Sign in and Register

उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

INVEST INDIA
INDIA'S GROWTH PARTNER

About FAQs Guide Contact ENG

National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt incentives

LOGIN

Hover the cursor on Login and select 'Investor Login'

Investor Login

Ministry Login

Access over **599 Central** Approvals and **4050 State** Approvals

Explore, Apply and Get all the approvals required to start your business in India

Central Approvals Search Approvals EXPLORE ALL

Don't know which approvals are required? [Click Here & Know Your Approvals](#)

"We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today."

Hon'ble Prime Minister Narendra Modi

BENEFITS

Snip & Sketch

All approvals in one place
Get everything you need in one place without having to

Real-time status tracking
Get real-time updates on the status of your applications

National Single Window System

Sign In

To access your dashboard and apply for approvals.

Email Address

Password

Sign in

Forgot Password?

Don't have an account? [Sign Up Now](#)

We have

32 Ministries 16 States

Registered users can enter their login credentials and click on 'Sign in'

New users can click on 'Sign Up Now' to register

Ministry of Finance
Government of India

Ministry of Tourism
Government of India

Ministry of Civil Aviation
Government of India

Ministry of Railways
Government of India

Ministry of Home Affairs
Government of India

Ministry of Commerce and Industry
Government of India

Department of Industrial Policy and Promotion
Government of India



How to register

National Single Window System

Sign Up

We're so happy you're here, let's start by signing up.

Full Name*
Test

Email*
ttmail@yopmail.com [Verify](#)

Mobile Number*
+91 83 [Verify](#)

Set Password*
.....

Password must include at least one uppercase letter, lowercase letter, number, special character and should be between 6-20 characters.

[Sign Up Now](#) [Reset Form](#)

By creating an account, I accept the [Terms & Conditions](#) and [Privacy Policy](#)

Have an account? [Sign In](#)

We have 32 Ministries 16 States

Enter the details and click on 'Verify' to receive OTP on your Email Id and Mobile Number

Ministry of Consumer Affairs, Food and Dist. Govt. of India

Ministry of Environment, Forest and Climate Change, Government of India

Ministry of Finance, Government of India

Ministry of Jal Shakti, Government of India

Ministry of Tourism, Government of India

Ministry of Power, Government of India

Human Resource Development, Government of India

Ministry of Civil Aviation, Government of India

Ministry of Railways, Government of India

Ministry of Home Affairs, Government of India

Ministry of Commerce and Industry, Government of India

Ministry of Road Transport and Highways, Government of India

Ministry of Road Transport and Highways, Government of India

Ministry of Science and Technology, Government of India

Department of Industrial Policy and Promotion, Government of India

National Single Window System

Sign Up

We're so happy you're here, let's start by signing up.

Full Name*
Test

Email*
ttmail@yopmail.com ✓

Mobile Number*
+919 3 ✓

Set Password*
.....

[Sign Up Now](#) [Reset Form](#)

By creating an account, I accept the [Terms & Conditions](#) and [Privacy Policy](#)

Have an account? [Sign In](#)

We have 32 Ministries 16 States

After successful verification, a green check mark appears on the respective fields

Click on 'Sign Up Now' to register. On successful registration, users will automatically be logged into their NSWS account.

Ministry of Consumer Affairs, Food and Dist. Govt. of India

Ministry of Environment, Forest and Climate Change, Government of India

Ministry of Finance, Government of India

Ministry of Jal Shakti, Government of India

Ministry of Tourism, Government of India

Ministry of Power, Government of India

Human Resource Development, Government of India

Ministry of Civil Aviation, Government of India

Ministry of Railways, Government of India

Ministry of Home Affairs, Government of India

Ministry of Commerce and Industry, Government of India

Ministry of Road Transport and Highways, Government of India

Ministry of Road Transport and Highways, Government of India

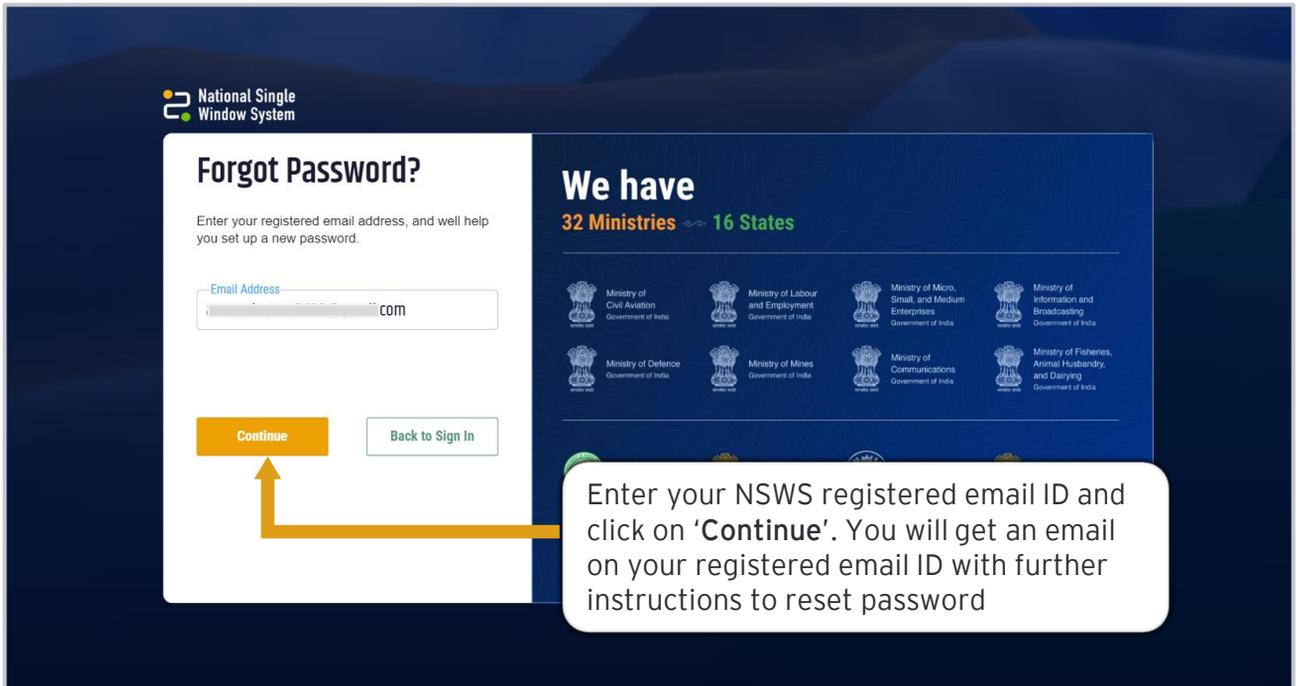
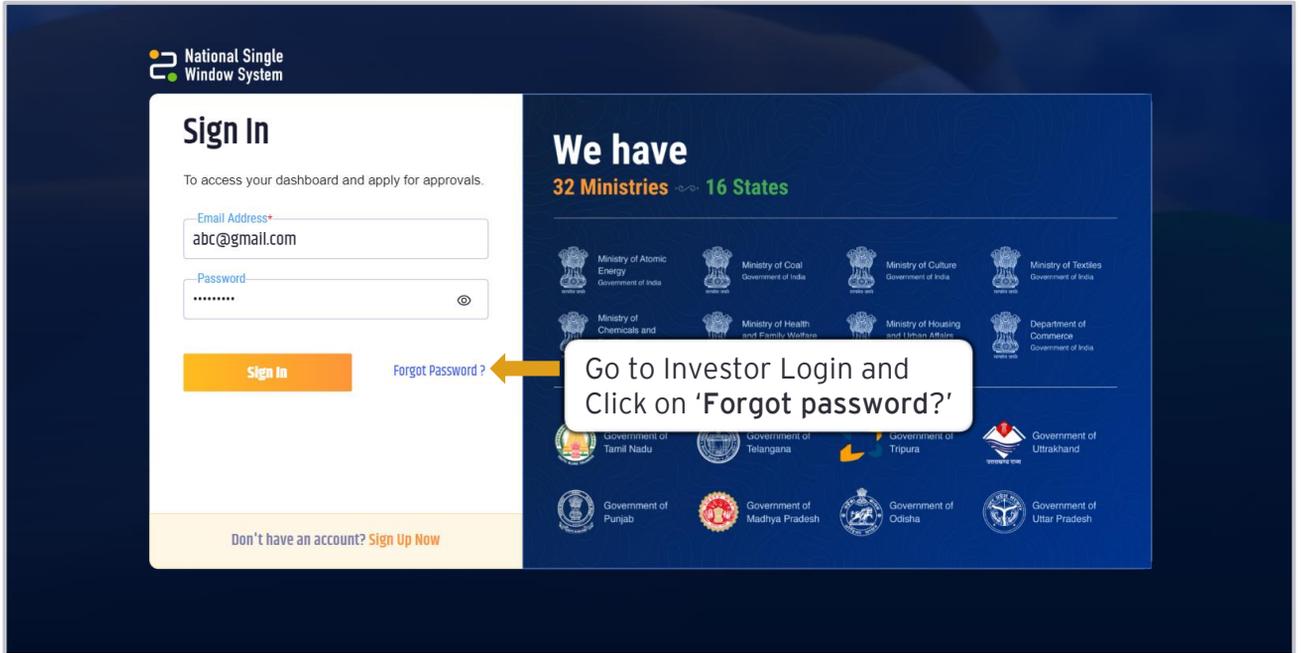
Ministry of Science and Technology, Government of India

Department of Industrial Policy and Promotion, Government of India

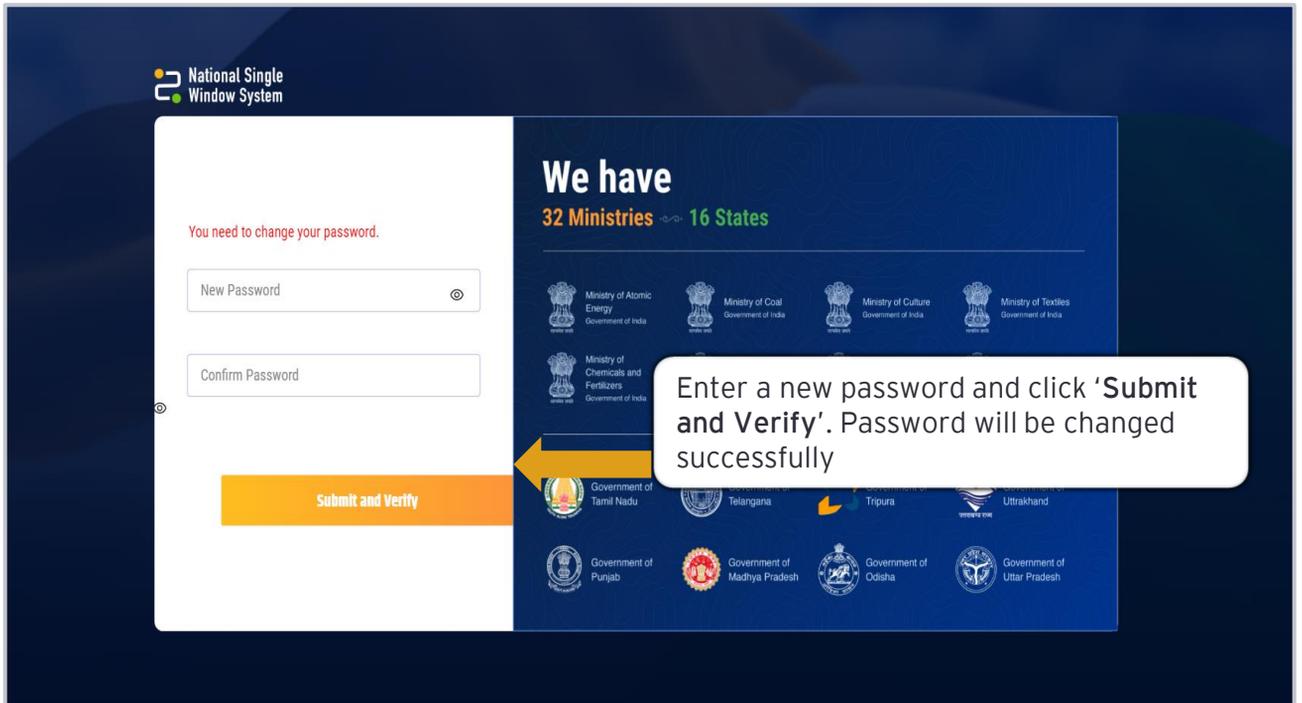
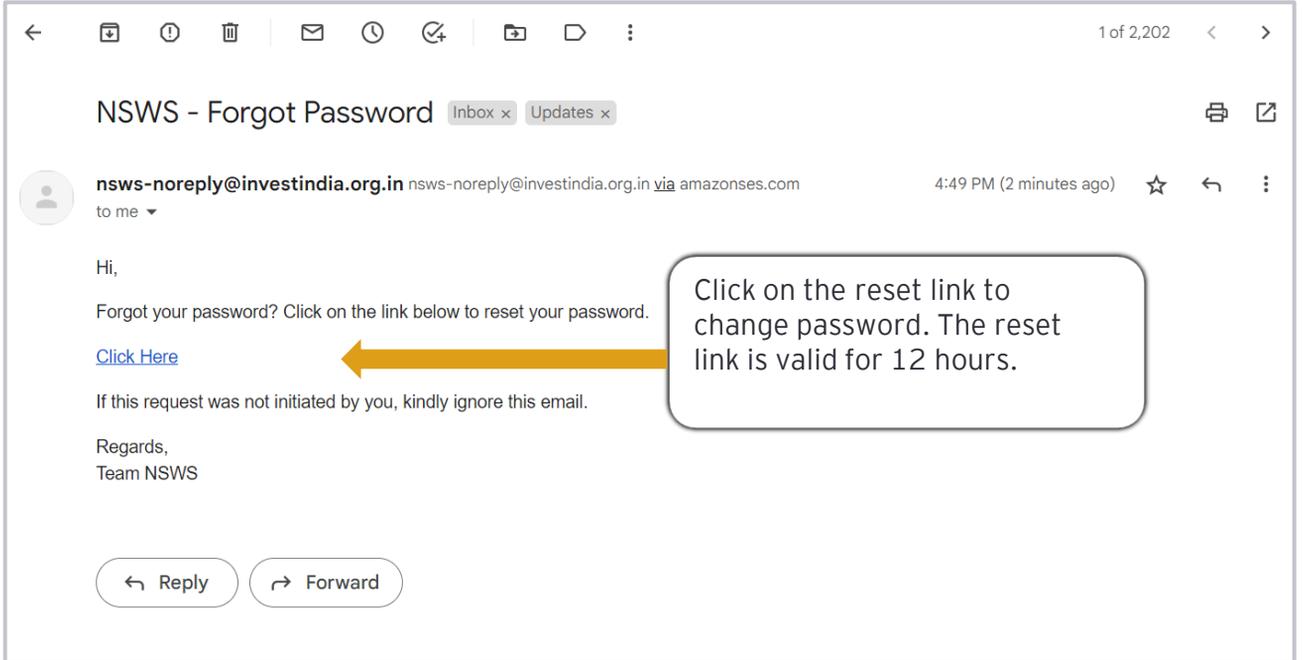


सत्यमेव जयते

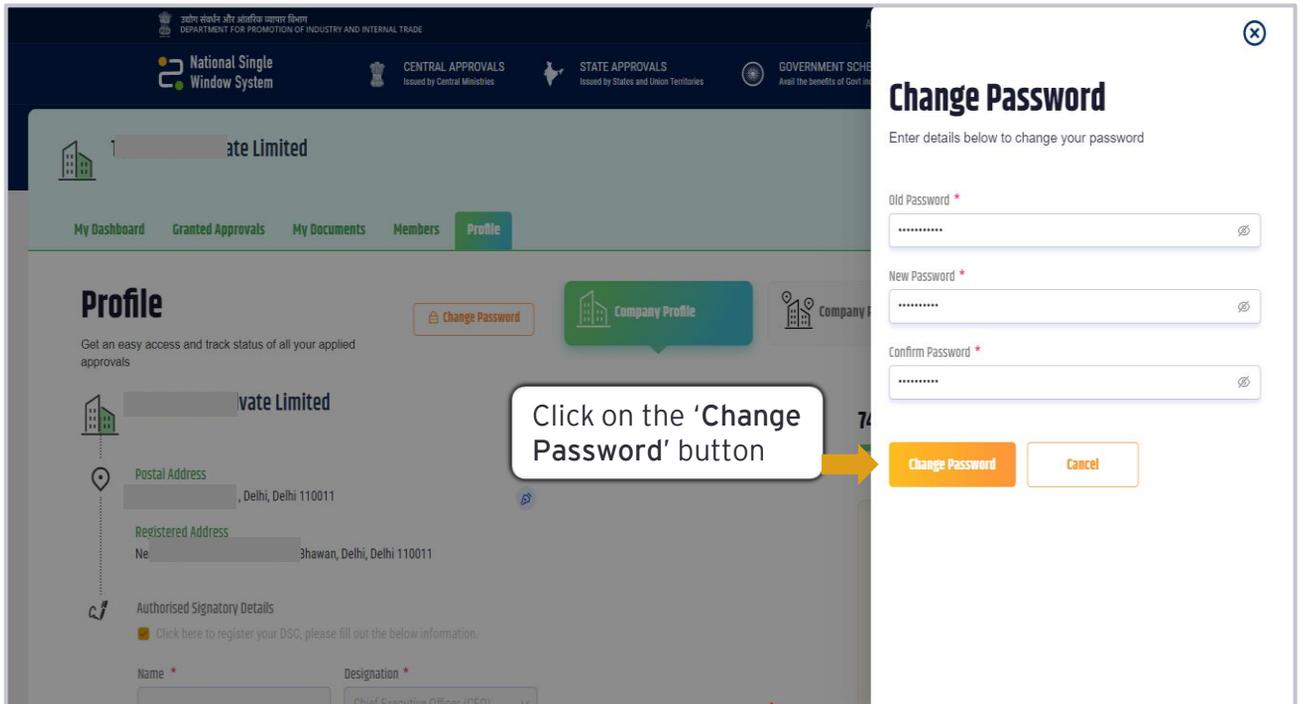
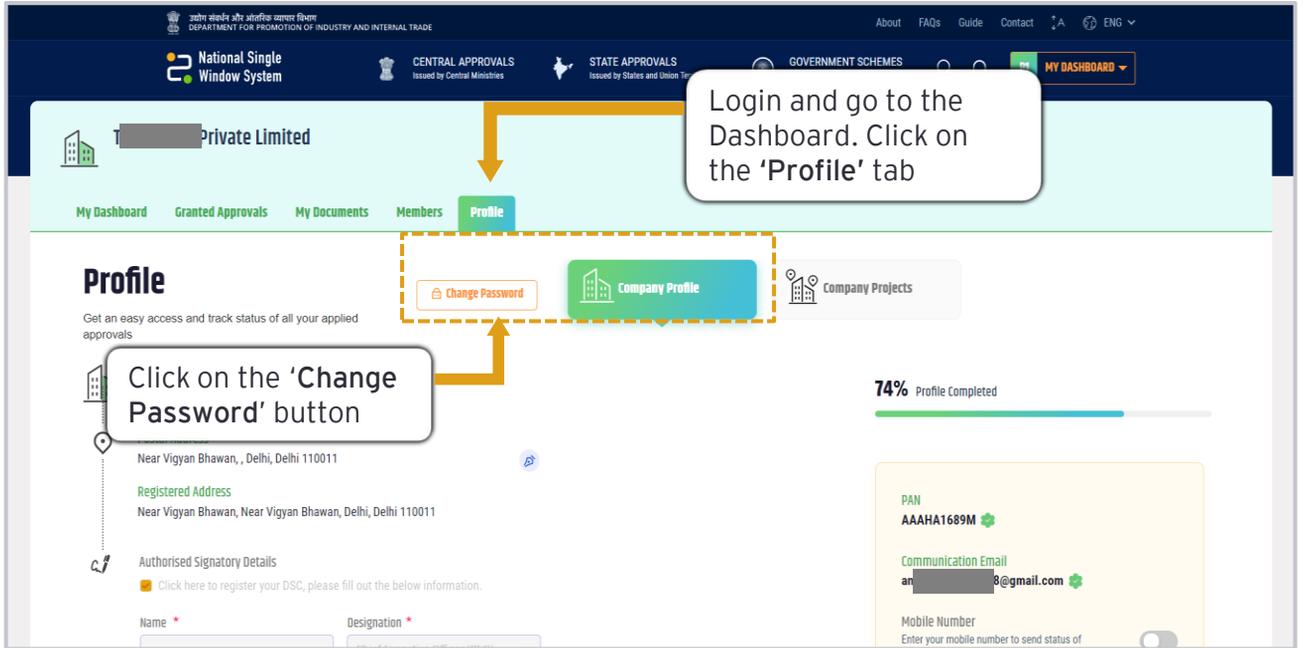
How to reset password through login page



How to reset password



How to change password through profile page



Success message

Success message will pop up on the screen once the password is successfully updated

Private Limited

Profile

74% Profile Completed

PAN: AAAHA1689M

Communication Email: @gmail.com

NSWS - Password Updated

nsws-noreply@investindia.org.in via amazonses.com

Dear [redacted],

Greetings from National Single Window System (NSWS).
This is to inform that your account password has changed recently.
If this was not done by you, kindly contact the application admin at: 1800 102 5841.

Regards,
Team NSWS

Users will receive an email on their registered email ID once the password is successfully updated



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

Web browsers best suited for National Single Window System

- Google Chrome
- Mozilla Firefox
- Apple Safari

Have any further questions?

Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022

National Single Window System

User Guide:

Understanding NSWS dashboard and document
repository

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How to access the Dashboard

The screenshot shows the top navigation bar of the National Single Window System. It includes the logo, the text 'DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE', 'INVEST INDIA', and navigation links for 'About', 'FAQs', 'Guide', 'Contact', and 'ENG'. Below the navigation bar, there are three main sections: 'CENTRAL APPROVALS', 'STATE APPROVALS', and 'GOVERNMENT SCHEMES'. A callout box with a white background and a black border contains the text: 'Hover cursor on 'Login' and select 'Investor Login''. An orange arrow points from this box to the 'LOGIN' button in the top right corner. The 'LOGIN' button has a dropdown menu with two options: 'Investor Login' and 'Ministry Login'. Below the navigation bar, there is a large banner with a portrait of Prime Minister Narendra Modi. The banner text reads: 'Access over 599 Central Approvals and 4050 State Approvals', 'Explore, Apply and Get all the approvals required to start your business in India', and a search bar with 'EXPLORE ALL' button. A quote from Prime Minister Narendra Modi is also present: 'We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today.'

The screenshot shows the 'Sign In' page. On the left, there is a form with 'Email Address*' and 'Password' fields. The email field contains a redacted email address '@gmail.com'. Below the fields are a 'Sign In' button and a 'Forgot Password?' link. A callout box with a white background and a black border contains the text: 'Registered users can enter their login credentials and click on 'Sign In''. An orange arrow points from this box to the 'Sign In' button. Below the form, there is a yellow banner with the text: 'Don't have an account? Sign Up Now'. A callout box with a white background and a black border contains the text: 'New users can click on 'Sign Up Now' to register'. An orange arrow points from this box to the 'Sign Up Now' link. On the right side of the page, there is a section titled 'We have 32 Ministries 16 States' with logos of various government departments and states.

What are the Dashboard features

Click here to add and view members associated with your account

Click here to view or edit your profile details

Click here to filter approvals based on status

Click here to apply for the same approval multiple times

My Dashboard
Manage and track the status of your application

1 My Central Approvals

2 My State Approvals

Central Approvals in List (1 approvals)

0 Not Applied 1 In Progress 0 Query Raised 0 Approved 0 Rejected

Add More Approvals

Approval Name	Applied on	Applied by	Status	Application fees	Action
Registration of jewellers for selling Hallmarked Jewellery/artefacts			In Progress	Applied	NIL

+ New Application

Click here to see your added state approvals

Click here to open the State Registration Form

My Dashboard
Manage and track the status of your application

2 My State Approvals

State approvals in list (2 States - 2 Approvals)

Add More Approvals

Punjab

0 Not Applied 0 In Progress 0 Query Raised 0 Approved 0 Rejected

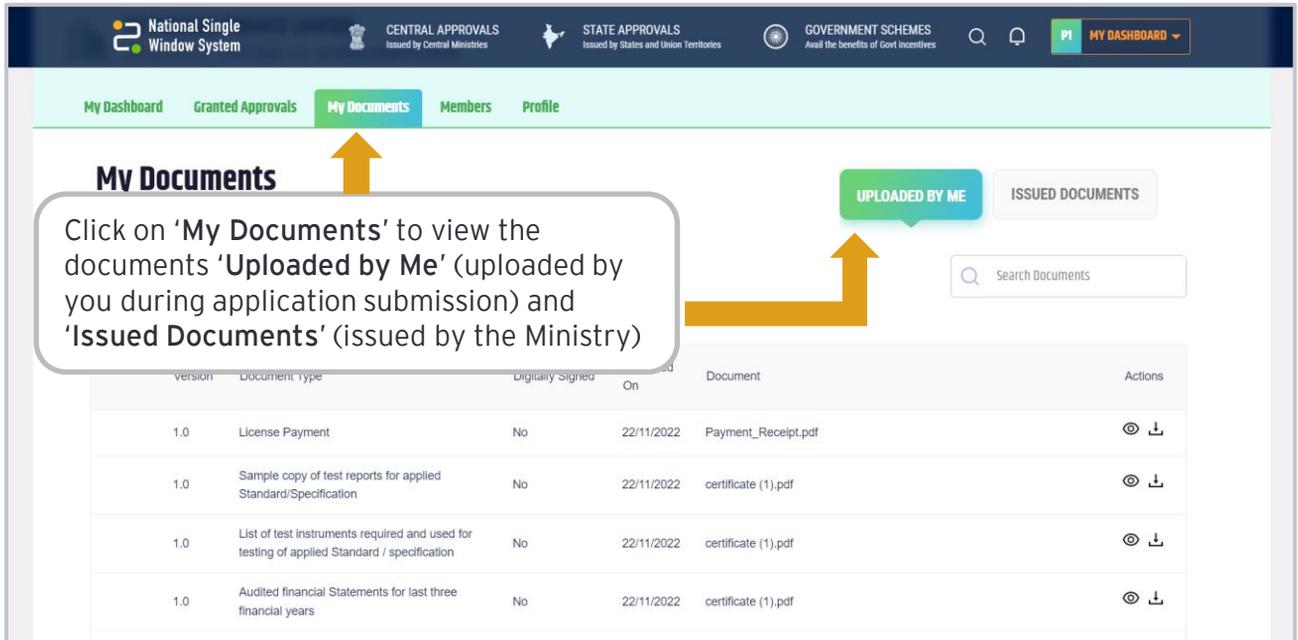
Andhra Pradesh

1 Not Applied 0 In Progress 0 Query Raised 0 Approved 0 Rejected

Approval Name	Applied On	Assigned to Department	Application status	Application fees	Action
State Registration Form (Mandatory to fill)	-	Andhra Pradesh	Not Applied		Apply SRF
NOC for Explosives License	-	Andhra Pradesh Industrial Infrastructure Corporation	Not Applied		



How to access uploaded or issued documents



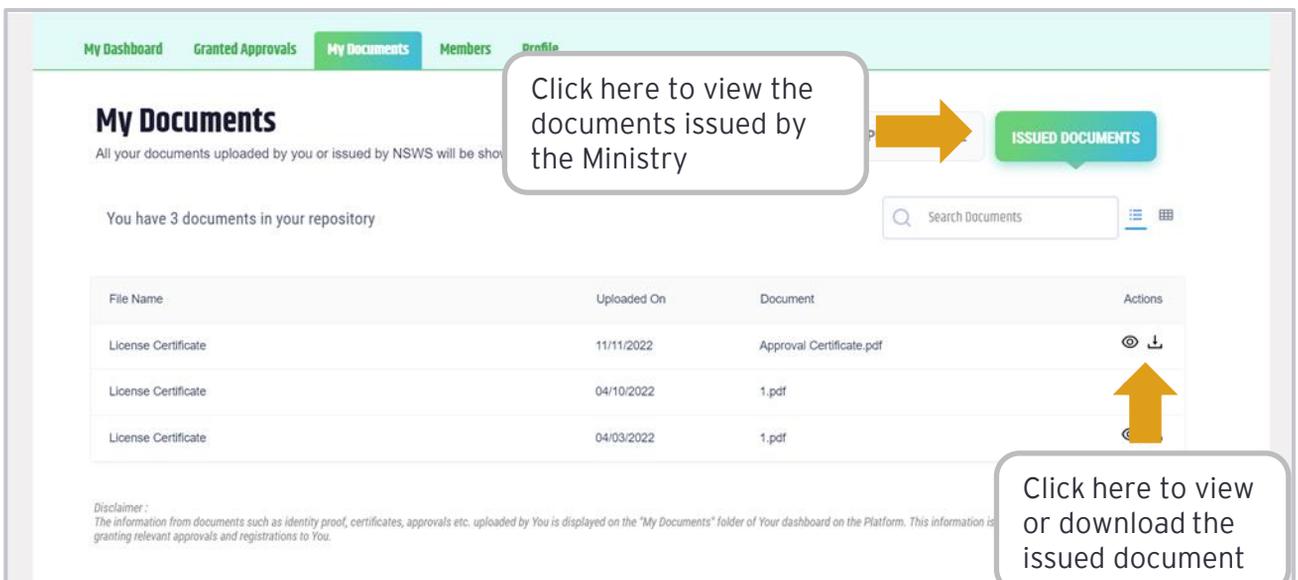
My Documents

Click on 'My Documents' to view the documents 'Uploaded by Me' (uploaded by you during application submission) and 'Issued Documents' (issued by the Ministry)

UPLOADED BY ME ISSUED DOCUMENTS

Search Documents

Version	Document Type	Digitally Signed	On	Document	Actions
1.0	License Payment	No	22/11/2022	Payment_Receipt.pdf	👁️ ⬇️
1.0	Sample copy of test reports for applied Standard/Specification	No	22/11/2022	certificate (1).pdf	👁️ ⬇️
1.0	List of test instruments required and used for testing of applied Standard / specification	No	22/11/2022	certificate (1).pdf	👁️ ⬇️
1.0	Audited financial Statements for last three financial years	No	22/11/2022	certificate (1).pdf	👁️ ⬇️



My Documents

All your documents uploaded by you or issued by NSWS will be shown here

You have 3 documents in your repository

Search Documents

Click here to view the documents issued by the Ministry

ISSUED DOCUMENTS

File Name	Uploaded On	Document	Actions
License Certificate	11/11/2022	Approval Certificate.pdf	👁️ ⬇️
License Certificate	04/10/2022	1.pdf	👁️ ⬇️
License Certificate	04/03/2022	1.pdf	👁️ ⬇️

Click here to view or download the issued document

Disclaimer: The information from documents such as identity proof, certificates, approvals etc. uploaded by You is displayed on the "My Documents" folder of Your dashboard on the Platform. This information is not to be used for granting relevant approvals and registrations to You.



How to upload documents during application submission

National Single Window System

Sugar Mill Application for Export Release Order (EROs) from the Directorate of Sugar_1

Sugar Mill Details

Sugar Stock Details: (Qty in MT)

Exporter/Importer Details

Attachment Details

1 Contract / sale-purchase agreement with exporter or Direct contract / sale-purchase agreement with foreign buyer for export

Select Document Type Browse File

Contract / sale-purchase agre... Browse File

Select Document Type Browse File

Supported files are PDF

Current Status of exports under the contract mentioned above

Select Document Type Browse File

Supported files are PDF

Select from the different document types

Click on 'Browse File' to upload from the supported file types

Click on the 'i' icon to view additional information about the document

National Single Window System

My Computer My Document Library

Choose File

Please choose a file from your computer

Click 'Choose File' to upload documents from your computer

National Single Window System

My Computer My Document Library

Search Document

Document Type	Version	Digitally Signed	Uploaded On	Document	Ac
NSWS TESTING SAMPLE PDF FILE.pdf	2.0 (Latest)	No	03/02/2022	NSWS TESTING SAMPLE PDF FILE.pdf	<input type="button" value="Upload"/> <input type="button" value="Preview"/>
TESTING SAMPLE PDF FILE.pdf				TESTING SAMPLE PDF FILE.pdf	<input type="button" value="Upload"/> <input type="button" value="Preview"/>

Click on 'My Document Library' to choose a file previously uploaded on NSWS

Click here to upload this file directly to the form

Click on the eye icon to preview the document



सम्पन्नं जगत्

How to view the submitted application

My Dashboard
Manage and track the status of your application

1 My Central Approvals 2 My State Approvals

Central Approvals in List (1 approvals)

0 Not Applied 1 In Progress 0 Query Raised 0 Approved 0 Rejected

Search by Approval Name Add More Approvals

Approval Name	Applied on	Applied by	Assigned to	Status	Sub Status	Application fees	Action
Registration of jewellers for selling Hallmarked jewellery/artefacts + New Application	16/11/2022	GAURAV KASHYAP	Ministry of Consumer Affairs, Food and Public Distribution	In Progress	Applied	NIL	⋮ View approval details View application form

Click on the three dots to view your submitted application form

← Go Back Save PDF Approval Details

Registration of jewellers for selling Hallmarked jewellery
In Progress

Applied on 16/11/2022 | 12:00 am

Department of Consumer Affairs
Ministry of Consumer Affairs, Food and Public Distribution

Processing Details

- 16/11/2022 | 4:08 pm
Application Status: Applied
- 16/11/2022 | 4:08 pm
Application Status: Initiated

FORM 1 DOCUMENTS PAYMENT

Form 1 - Registration of Jeweller se...

Click here to read more about the approval

Click here to see the documents uploaded in the current form

Expand the section to review your submitted data

User Details

Registration Details



सत्यमेव जयते

How to access Multiple Projects

Use this menu to add, manage and switch amongst different projects

Central Approvals in List (1 approvals)

0 Not Applied, 1 In Progress, 0 Query Raised, 0 Approved, 0 Rejected

Project 1 (Project No. - SW6389657823_1), DoT (Project No. - P_3), Project 2 (Project No. - SW6389657823_2)

ADD NEW PROJECT, MANAGE PROJECT

Important Details about the Multiple Project Feature

- Users can add multiple projects in a single NSWS account and apply for a different set of approvals under each project
- On log-in, users will land on the default project (last created)
- Project-specific approvals can be added from the 'All Approvals' page or KYA (Central and State) or from an existing project
- Messaging window will be project specific to respond to the clarification raised by any ministry/department
- Approval specific payments will be managed under respective projects
- Documents uploaded during application submission will be common / global for all projects registered under one account and would be available to access across all projects created

Application Status	Description
Initiated	If an applicant has already submitted the filled application from NSWS portal and due to some temporary/ technical glitch the application does not integrate with the Ministry system, the status will temporarily reflect as Initiated.
Query Raised	If the processing authority has asked for further inputs from you, it will change your application status to "query raised".
Rejected	If an application is rejected, that will be shown in the Application Status. The applicant can make a fresh application again.
Approved	Once approved, the application status will reflect that, and the applicant can download a copy of the approval from the document repository.
Re-Initiated Self	Ministry specific status (For CDSCO under Ministry of Health & Family Welfare, if the user is uploading additional documents post submission (apart from pre-requisite documents required for specified approval); status will change to re-initiated self)



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>)
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

Web browsers best suited for National Single Window System

- Google Chrome
- Mozilla Firefox
- Apple Safari

Have any further questions?

Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022

National Single Window System

User Guide:

How to operate Know Your Approvals (KYA)
feature on NSWS

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2	How to take the Central KYA journey	
2.1	How to operate the Central KYA features	2
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उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

INVEST INDIA

About FAQs Guide Contact ENG

National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
 Avail the benefits of Govt incentives

LOGIN

Access over [599 Central Approvals](#) and [4050 State Approvals](#)

Explore, Apply and Get all the approvals required to start your business in India

Central Approvals Search Approvals EXPLORE ALL

Don't know which approvals are required? [Click Here & Know Your Approvals](#)

Click on 'Know Your Approvals' on the NSWS homepage

"We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today."
Hon'ble Prime Minister Narendra Modi

National Single Window System

Begin your journey through KYA which helps generate a list of Centre and State approvals that may be required to start your business operations in India. This list of approvals is for guidance purposes only.

Which one would you like to go with first?

Central State

Continue with Central Back to Homepage

You understand that the 'Know Your Approval' feature is completely dependent on the information provided by You and is only indicative in nature to identify a list of Approvals and Registrations that may be required for Your business. This list does not constitute a legal opinion or advice and is not a substitute for independent professional advice. We recommend you to undertake your own independent analysis and evaluation of applicable licenses. The acceptance or rejection of Your application falls under the respective Ministry/ Department's jurisdiction.

Click here to take the Central KYA journey



Know Your Approvals - Central

STEP 1 Business Registration | STEP 2 Business Activity Details | STEP 3 Foreign Investment Details | STEP 4 Project Land Details

Will you be involved in trading of goods? (Import/Export)

Yes No

Central KYA is divided into four sections. User may open any of the preferred sections

Submit to Know Your Approvals | **Save as Draft** | **Reset Form**

Know Your Approvals - Central

STEP 1 Business Registration | STEP 2 Business Activity Details | STEP 3 Foreign Investment Details | STEP 4 Project Land Details

Are you a new entity employing labour for...

Yes No

2.1 If Selected 'Yes'
Please specify the details of Indian employees that would be engaged in your business/project

Local Employees (From within the state)

If Selected 'Local Employees (From within the state)'
Please indicate the number of employees that you would be hiring locally?

10 - 20 people

If Selected '10 - 20 people'
Will you engage them in running any of the following?

Select

2.2 If Selected 'Yes'
Do you have a Labour Identification Number?

Yes No

Answer the questions relevant to your business requirements. The section tab turns green to show progress

Click the '?' icon to view 'Additional Information' related to the question

Save PDF



Once all question within a section have been answered, a full green check mark will display

'My Approvals' tab shows the number of approvals added/identified based of users' answers. Click this tab to view the list of added approvals (shown below)

- Authorization for sale of fertilisers by a manufacturer, an importer, a pool handling agency, wholesaler or a retail dealer
- Registration for manufacturing any mixture of fertilisers
- Application for Issue of Phytosanitary Certificate for Re-export of agriculture commodity



How to reset the Central KYA

Know Your Approvals - Central

STEP 1 Business Registration ✓ STEP 2 Business Activity Details STEP 3 Foreign Investment Details STEP 4 Project Land Details

Click on 'Reset form' to remove all previous responses to the questions

To save a draft of the KYA answers, users must be logged into NSWS

Save as Draft Reset Form

Know Your Approvals - Central

STEP 1 Business Registration ✓ STEP 2 Business

Do you wish to reset progress for this section or the entire KYA form?

Reset only this section

Reset entire KYA form

Cancel

Select the desired option



How to submit the KYA and approval list based on user responses

Know Your Approvals - Central

STEP 1 Business Registration ✓ STEP 2 Business Activity Details STEP 3 Foreign Investment Details STEP 4 Project Land Details

Submit the KYA to end the current KYA session and view the list of approvals generated based on user responses

Submit to Know Your Approvals Save as Draft Reset Form

Based on the Information provided by you in the previous step, below is the list of approvals identified. This list of approvals is for guidance purposes only and does not constitute legal and/or official advice.

Edit KYA Click on 'Edit KYA' to go back and edit responses

To add the list of approvals on the Dashboard, log into NSWS

Add In Dashboard **Know State Approvals** Save PDF

Click on 'Know State Approvals' to take the State KYA journey. Save the existing list of approvals in pdf format using 'Save PDF'

- CENTRAL APPROVALS (9)**
- 1 Registration as a Taxpayer**
For Business Registration • Issued by Department of Revenue • Ministry of Finance
- 2 Permanent Account Number (PAN)**
For Business Registration • Issued by Department of Revenue • Ministry of Finance
- 3 Tax Deduction and Collection Account Number (TAN)**
For Business Registration • Issued by Department of Revenue • Ministry of Finance
- 4 Incorporation of a Company** ⓘ
For Business Registration • Ministry of Corporate Affairs





National Single Window System

Select State

Please select the state(s) applicable to your business/project*

- Andaman and Nicobar Islands
- Andhra Pradesh
- Arunachal Pradesh
- Assam
- Bihar
- Chhattisgarh
- Dadra and Nagar Haveli and Daman and Diu

Continue with States (2) | **Back to Homepage**

Tick the checkbox of the preferred states and click on 'Continue with States'

National Single Window System

CENTRAL APPROVALS Issued by Ministries of Govt. of India | STATE APPROVALS Issued by States of Govt. of India | GOVERNMENT SCHEMES Avail the benefits by Govt. of India | LOGIN

Know Your Approvals - State

Andaman and Nicobar Islands | **Andhra Pradesh** | Add / Edit State

MY APPROVALS 2

STEP 1 Land And Utility | STEP 2 Business Related | STEP 3 Sector Specific

1.3 If Selected 'Building related' Are you planning to construct a new building for your unit?
 Yes No

Business Related | **Sector Specific**

Additional Information
Land, Building related, Water and Power

Submit to Know Your Approvals | **Save as Draft** | **Reset Form**

Users may open any of the preferred sections and answer the KYA questions



How to add/ remove states during the KYA journey

Know Your Approvals - State

Andaman and Nicobar Islands | Andhra Pradesh | **Add / Edit State**

STEP 1 Land And Utility

STEP 3 Sector Specific

MY APPROVALS

1 Please select all the relevant utility requirements for your business/establishment:

Land/ Property Water

1.1 If Selected 'Water' Do you require a new commercial water connection?
 Yes No

1.2 If Selected 'Land/ Property' Do you own any property in Andaman and Nicobar Islands?
 Yes No

1.3 If Selected 'Land/ Property' Please tell us whether you are in possession of land in Andaman and Nicobar Islands?
 Yes No

If Selected 'Yes' Please specify the type of land owned:

Select

Agricultural Land
 Forest land
 None of the above

Additional Information

Do you require a new commercial water connection?

Know Your Approvals - State

Andaman and Nicobar Islands | Andhra Pradesh | Add / Edit State

STEP 1 Land And Utility

STEP 2 Business Related

STEP 3 Sector Specific

MY APPROVALS 5

LOGIN

1.1 If Selected 'Yes' Please specify the type of business:
 New Existing

1.2 If Selected 'Agriculture' Please specify if your business will be involved in any of the following:

Sell, store, exhibit for sale or distribute fertilizers

Sell, store, exhibit for sale or distribute insecticides

Additional Information

Proceed to next State Approval

Reset Form



समर्थते जयते

Know Your Approvals - State

MY APPROVALS 5

My Approvals

STATE APPROVAL - Andaman and Nicobar Islands

- Land and Utility
- Property Registration
- Diversion of forest land (upto 1 Ha.)
- Diversion of Land

STATE APPROVAL - Bihar

- Land and Utility
- Conversion of Land from Agriculture to Non-Agriculture under The Bihar Land Conversion Act, 2010

Andaman and Nicobar Islands **Andhra Pradesh** Add / Edit State

STEP 1 Land And Utility

STEP 2 Business Related

STEP 3 Sector Specific

1.3 If Selected 'Building related' Are you planning to construct a new building for your unit?

Yes No

Additional Information

Land, Building related, Water and Power

Submit to Know Your Approvals

Save as Draft

Reset Form

National Single Window System

CENTRAL APPROVALS Issued by Ministries of Govt. of India

STATE APPROVALS Issued by States of Govt. of India

GOVERNMENT SCHEMES Avail the benefits by Govt. of India

LOGIN

Based on the Information provided by you in the previous step, below is the list of approvals identified. This list of approvals is for guidance purposes only and does not constitute legal and/or official advice.

Edit KYA

STATE APPROVALS (3)

To add the list of approvals on the Dashboard, log into NSWS

- 1 Property Registration (For Land and Utility - Andaman and Nicobar Islands)
- 2 Diversion of Land (For Land and Utility - Andaman and Nicobar Islands)

Add In Dashboard

Know Central Approvals

Save PDF



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

Web browsers best suited for National Single Window System

- Google Chrome
- Mozilla Firefox
- Apple Safari

Have any further questions?

Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022

National Single Window System

User Guide:

How to add Digital Signature Certificate (DSC)
on NSWS

Table of Contents

#	How to add Digital Signature Certificate on NSWS	Reference slide
1	About DSC	1
2	How to add DSC on NSWS portal through Profile tab	
2.1	Running emBridge Software	1
2.2	How to identify and add DSC	2
2.3	How to fill DSC fields and register DSC	3
3	How to add DSC if the user adds a new project	
3.1	How to add DSC if the user opts for a new project	4
4	Technical Requirements and Contact Us	



- The user needs to have **emBridge software** installed in their systems which serves as a connecting link/driver between NSWS portal and DSC
- The NSWS Portal does not facilitate the creation of DSC
- The users must get their DSC's registered from eMudhra only

How to run emBridge software

The user must run **emBridge software** of **eMudhra** and have encrypted device (Pen Drive) plugged in their systems while adding DSC on NSWS Portal. To download the emBridge software user can visit the link: <https://embridge.emudhra.com/>



How to identify and add DSC

After logging on NSWS portal, go to the Dashboard and click on the 'Profile' tab

Go to the 'Authorised Signatory Details' section.

77% Profile Completed

PROCTER & GAMBLE HO E LIMITED Active

Incorporated on - 19/01/1989 CIN - U24240MH1989PTC050398

Registered Address
3319, Central Delhi, Delhi 110008

Authorised Signatory Details
Click here to register your DSC, please fill out the below information.

Name * Designation *
Yash Gupta Director

Date of Birth * PAN of Authorized Signatory *

PAN: BRRFD6539D
Communication Email: ygupta.607@gmail.com
CIN: U24240MH1989PTC050398
Mobile Number: 7838148147

Authorised Signatory Details

Click here to register your DSC, please fill out the below information.

Name * Designation *
Yash Gupta Director

Date of Birth * PAN of Authorized Signatory *
15/06/1996 BRRPG2612K

Email Address * Mobile No. *
ygupta.607@gmail.com

Add Postal Address *
3319

Country * PIN Code *
India 110008

State * District *
Delhi Central Delhi

Add Digital Signature Certificate
Digital Signature is a way to identify yourself online.

PAN details filled-in here will be used in the next steps to add DSC

The user can add the DSC of the authorised signatory by clicking on 'Add Digital Signature Certificate'



How to fill DSC fields and register DSC

3 easy steps to add Digital Signature

Step 1

Clicking on the 'Certificate' field will generate a list of DSC's either installed in the local system/plugged-in encrypted device. Select the certificate from the drop-down list

Add Digital Signature Certificate

⚠ You need to have a digital signature and emBridge application installed in your system before adding the Digital Signature Certificate.

Provider *
Select a Provider

Certificate *
▼

Token Password *
Set Password

Authorised PAN Number *
BXXXXXXXXX

Register DSC Cancel

Select the desired 'Provider' from the dropdown

Each DSC has a separate 'Token Password' for each user, enter your token password

An error message will appear if the user does not have the **emBridge** software in their local system

3 easy steps to add Digital Signature

Step 1
Download and run emBridge Application.
[Download](#)

Step 2
Insert your crypto-token Pen Drive into system

Step 3
Fill details here to add digital signature

After filling all the information, Click on 'Register DSC'

Add Digital Signature Certificate

⚠ You need to have a digital signature and emBridge application installed in your system before adding the Digital Signature Certificate.

Provider *
Select a Provider

Certificate *
▼

Token Password *
Set Password

Authorised PAN Number *
BXXXXXXXXX

Register DSC Cancel

PAN number will be auto-populated here based on previous inputs



How to add DSC if the user opts for a new project

The screenshot shows the user's profile page with a 'Project 2' dropdown menu open. The 'ADD NEW PROJECT' button is highlighted with a yellow arrow pointing to a callout box. The callout box contains the text: "Click on 'Add New Project' to add a new project. Users can add their DSC's while adding every new project."

2 Authorised Signatory Details

Click here to register your DSC, please fill out the below information.

Name *	Designation *
<input type="text"/>	<input type="text" value="Select"/>
Date of Birth *	PAN of Authorized Signatory *
<input type="text" value="Select date"/>	<input type="text"/>
Email Address *	Mobile No. *
<input type="text"/>	<input type="text" value="+91"/>
Add Postal Address *	
<input type="text" value="e.g - 2nd Floor, NSL Techzone IT SEZ, Noida-Greater Noida Expy, Sector 144,"/>	
Country *	PIN Code *
<input type="text" value="Select"/>	<input type="text" value="e.g - 110053"/>
State *	District *
<input type="text" value="Select State"/>	<input type="text" value="Select District"/>

Add Digital Signature Certificate
Digital Signature is a way to identify yourself online.

Register DSC for new project under 'Authorised Signatory Details'. The onward processes are the same as explained earlier



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>)
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

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- Apple Safari

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Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022

National Single Window System

User Guide:

How to register a query on NSWS

Table of Contents

#	Register a query on NSWS	Reference slide
1	How to access the Frequently Asked Questions (FAQs) and Guides	1
2	How to contact us	2
3	Technical Requirements	



How to access the Frequently Asked Questions (FAQs) and Guides

उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

Click on the 'FAQs' button to visit FAQs page

Click on the 'Guide' button to view user guides page

National Single Window System

Issued by Central Ministries | Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt Incentives

LOGIN

Access over **599 Central Approvals** and **4050 State Approvals**

Explore, Apply and Get all the approvals required to start your business in India

Central Approvals | Search Approvals | EXPLORE ALL

Don't know which approvals are required? [Click Here & Know Your Approvals](#)

"We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today."

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उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

INVEST INDIA

About | FAQs | Guide | Contact | ENG

National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt Incentives

Search FAQs

FAQ

Get answers to some of the most frequently asked questions

Toggle between the various tabs and get answers to some of the most frequently asked questions

About NSWS | Processes | Stakeholders | Services | Payments | Grievance Redressal | Applicant

General

Features

Approvals

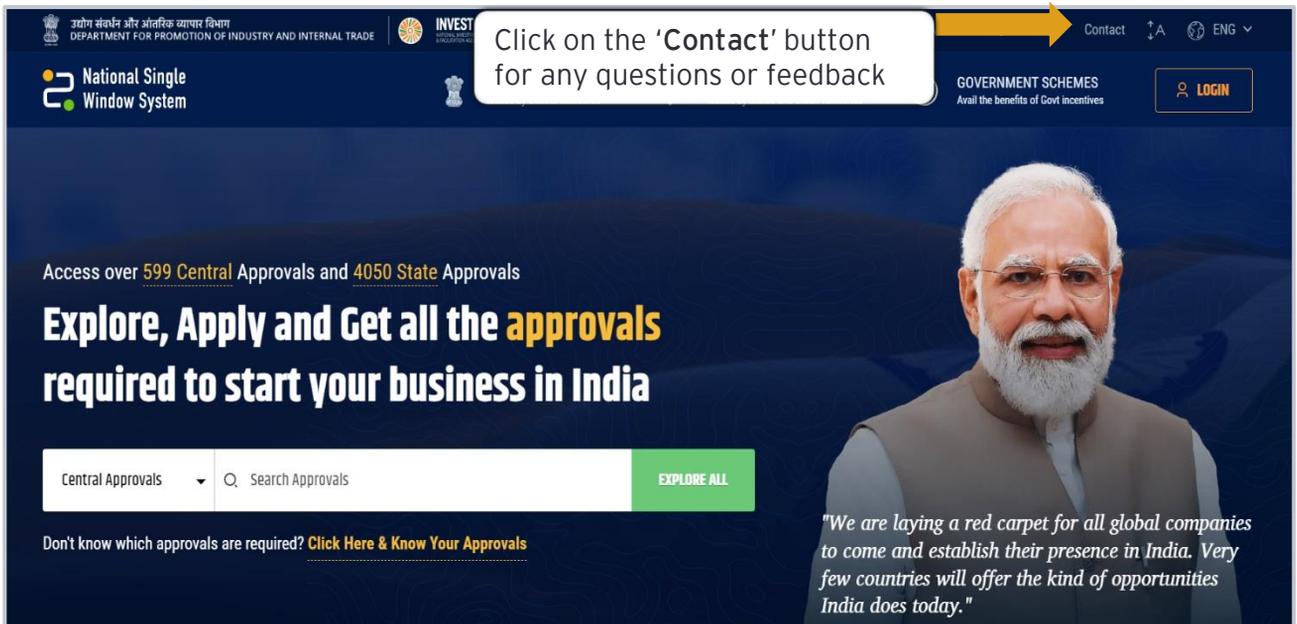
What Is the National Single Window System?

The National Single Window System (NSWS) is a digital platform for guidance of investors to identify and to apply for approvals as per their business requirements. The platform is built to serve as an advisory tool to identify approvals based on user input and is to be used for guidance purpose only.

Why was the National Single Window System introduced and what are the objectives of launching the portal?



How to contact us



उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

INVEST INDIA
INDIA'S GATEWAY TO INVESTMENT OPPORTUNITIES

Click on the 'Contact' button for any questions or feedback

Contact ↑ A ENG ↓

National Single Window System

GOVERNMENT SCHEMES
Avail the benefits of Govt incentives

LOGIN

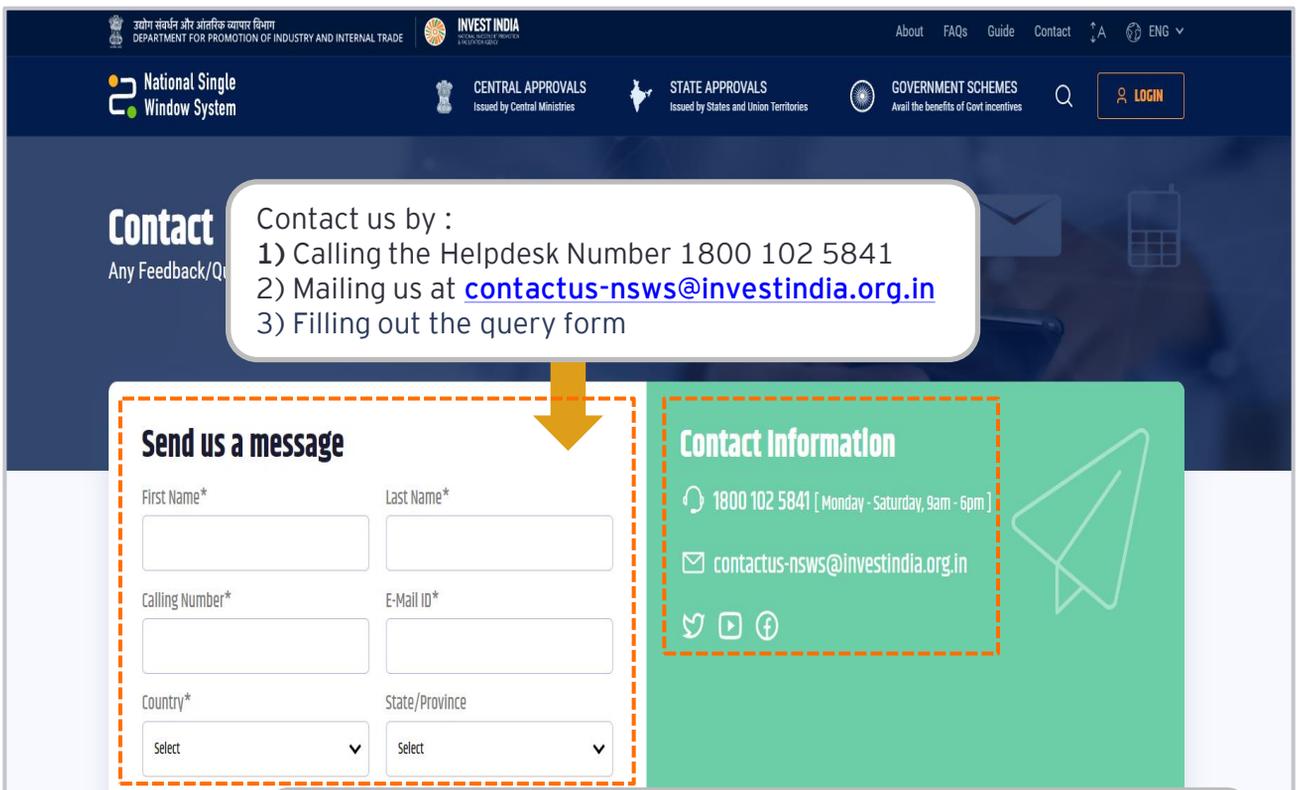
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DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

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National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt incentives

Search LOGIN

Contact

Any Feedback/Query

Contact us by :

- 1) Calling the Helpdesk Number 1800 102 5841
- 2) Mailing us at contactus-nsws@investindia.org.in
- 3) Filling out the query form

Send us a message

First Name* Last Name*

Calling Number* E-Mail ID*

Country* State/Province

Select Select

Contact Information

1800 102 5841 [Monday - Saturday, 9am - 6pm]

contactus-nsws@investindia.org.in

Twitter YouTube Facebook

Users will get an automated response on their entered email IDs/Calling Number indicating the query ID and ticket number for further assistance. Responses to queries will be sent within 72 hours.



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

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- MAC OS (X 10.9 or higher with latest updates)
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- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
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Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022



National Single Window System

User Guide:

Auctioneer License Application

Updated on 26th December 2022

Agenda

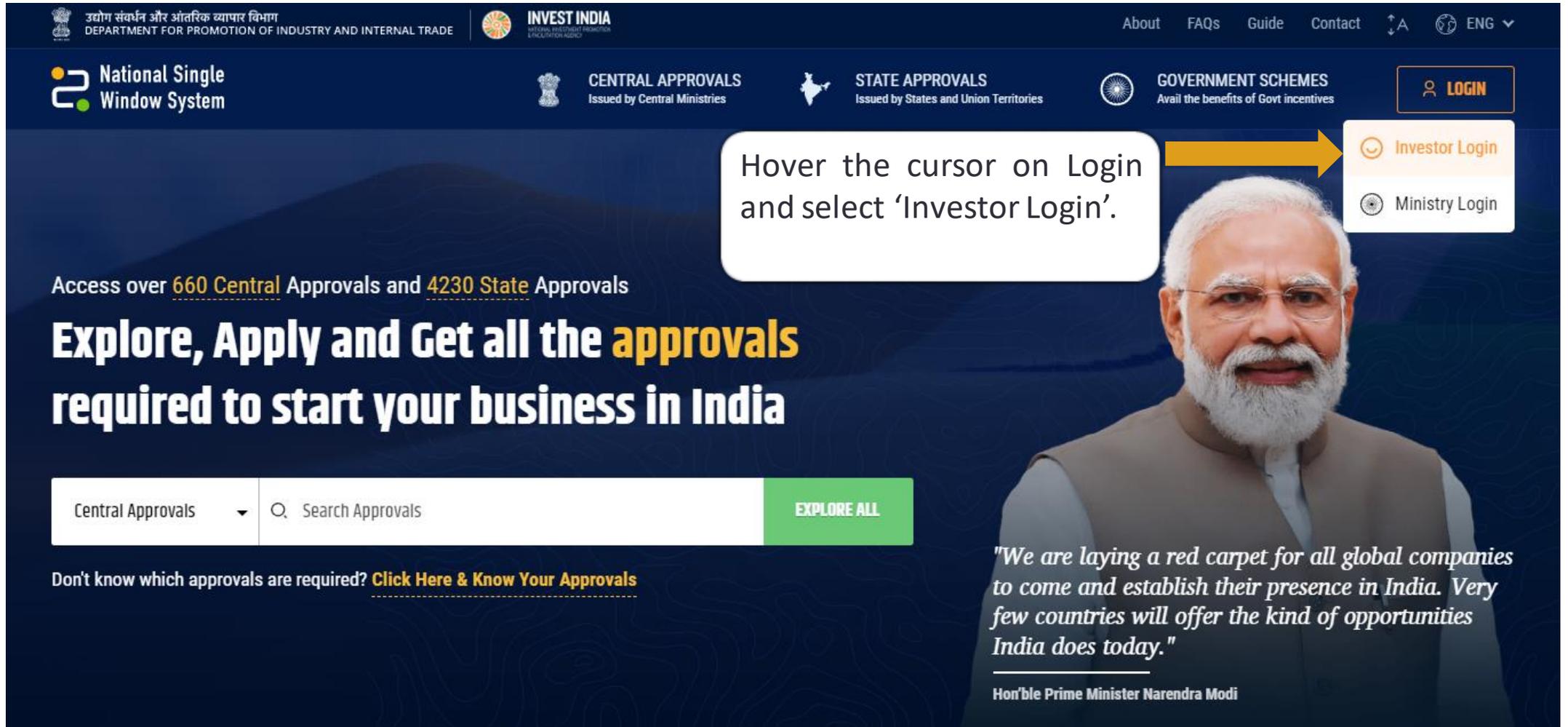
#	Topics covered in this presentation:
1.	Auctioneer License Application



Auctioneer License Application Process for NSWS portal

#	Auctioneer License Application Process	Reference slide
1.	NSWS Home Page	<u>4</u>
2.	Login using – Investor Credentials	<u>5</u>
3.	Investor Dashboard	<u>7</u>
4.	Search for Auctioneer License	<u>8</u>
5.	Apply For The License	<u>9</u>
6.	Successful Application	<u>12</u>





The screenshot shows the NSWS Home page with a dark blue header. On the left, it says 'उद्योग संवर्धन और आंतरिक व्यापार विभाग DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE' and 'INVEST INDIA NATIONAL INVESTMENT PROMOTION & FACILITATION AGENCY'. On the right, there are links for 'About', 'FAQs', 'Guide', 'Contact', and 'ENG'. Below the header, there are three main navigation items: 'National Single Window System', 'CENTRAL APPROVALS Issued by Central Ministries', and 'STATE APPROVALS Issued by States and Union Territories'. To the right of these is 'GOVERNMENT SCHEMES Avail the benefits of Govt incentives' and a 'LOGIN' button. A white callout box with a yellow arrow points to the 'LOGIN' button, containing the text: 'Hover the cursor on Login and select 'Investor Login''. The dropdown menu shows 'Investor Login' and 'Ministry Login'. Below the navigation, there is a large banner with the text: 'Access over 660 Central Approvals and 4230 State Approvals' and 'Explore, Apply and Get all the approvals required to start your business in India'. Below this is a search bar with 'Central Approvals' as a dropdown, a search input field, and an 'EXPLORE ALL' button. At the bottom of the banner, there is a quote from Hon'ble Prime Minister Narendra Modi: 'We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today.'

National Single Window System

Sign In

To access your dashboard and apply for approvals.

Email Address
[Redacted]@mail.com

Password
Qwertuiop@0902

Sign In [Forgot Password ?](#)

Don't have an account? [Sign Up Now](#)

We have

27 Ministries ~ **19 States**

- Ministry of Atomic Energy, Government of India
- Ministry of Culture, Government of India
- Ministry of Textiles, Government of India
- Ministry of Power, Government of India
- Ministry of Health and Family Welfare, Government of India
- Ministry of Housing and Urban Affairs, Government of India
- Ministry of Jal Shakti, Government of India
- Ministry of Petroleum and Natural Gas, Government of India
- Government of Tamil Nadu
- Government of Telangana
- Government of Tripura
- Government of Uttarakhand
- Government of Punjab
- Government of Madhya Pradesh
- Government of Odisha
- Government of Uttar Pradesh

[Privacy - Terms](#)

National Single Window System

Welcome Pranav Khanna!
You have been successfully registered on NSWS

Select organisation

My Organisation
alpha

Member in other organisation (1 Organisation)
PATANJALI AYURVED LIMITED

After Logging into the system, select the company you want to apply the license for.



Investor Dashboard

National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt incentives

P1 MY DASHBOARD

alpha

All Approvals

PESO Approvals

My Dashboard My Documents Members Profile

My Dashboard

Manage and track the status of your application

21 My Central Approvals

3 My State Approvals

Central Approvals in List (21 approvals)

18 Not Applied | 3 In Progress | 0 Query Raised | 0 Approved | 0 Rejected

Search by Approval Name **Add More Approvals**

Approval Name	Applied on	Applied by	Assigned to	Status	Sub Status	Application fees	Action
Application for Uplinking, Downlinking, Uplinking and Downlinking of Satellite TV	-	Pranav Khanna	Ministry of Information and Broadcasting	Not Applied		NIL	Apply Now



Search For Auctioneer License

The screenshot displays the National Single Window System (NSWS) website interface. At the top, there are navigation links for 'National Single Window System', 'CENTRAL APPROVALS Issued by Central Ministries', 'STATE APPROVALS Issued by States and Union Territories', and 'GOVERNMENT SCHEMES Avail the benefits of Govt incentives'. A search bar is present with the text 'Spices Board' entered. Below the search bar, a callout box explains: 'Type "Spices Board" in the search toolbox to filter out all of Spices Board's Licenses.' The main content area shows '3 Approvals' with a filter sidebar on the left. The sidebar includes 'Ministries' and 'Departments' sections. The 'Ministries' section has a search icon. The 'Departments' section has a search icon and a list of departments: 'abcd (1)', 'Arms Division (3)', and 'Atomic Energy Regulatory Board'. The main content area displays three approval cards. The first card is for 'Ministry of Commerce and Industry Spices Board - Cardamom Auctioneer License - Manual Auctioneer'. The second card is for 'Ministry of Commerce and Industry Spices Board - Cardamom Auctioneer License - e - Auctioneer' and is highlighted in green, with 'Apply Now' and 'ADD TO DASHBOARD' buttons. The third card is for 'Ministry of Commerce and Industry Spices Board - Cardamom Dealer License'. A callout box at the bottom explains: 'Hover the cursor over the license you need to apply for and select "Apply Now" to directly fill the application form or click on "Add To Dashboard" to add the license to your dashboard and apply for it later. Alternatively, you can click on the license name to get all the details relevant to the license.'

National Single Window System
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
Avail the benefits of Govt incentives

MY DASHBOARD

Central Approvals

Issued by Central Ministries (Govt. of India)

Spices Board

Type "Spices Board" in the search toolbox to filter out all of Spices Board's Licenses.

FILTERS

Ministries

Departments

- abcd (1)
- Arms Division (3)
- Atomic Energy Regulatory Board

3 Approvals

Ministry of Commerce and Industry
Spices Board - Cardamom Auctioneer License - e - Auctioneer
Apply Now → ADD TO DASHBOARD

Ministry of Commerce and Industry
Spices Board - Cardamom Auctioneer License - Manual Auctioneer

Ministry of Commerce and Industry
Spices Board - Cardamom Dealer License

Hover the cursor over the license you need to apply for and select "Apply Now" to directly fill the application form or click on "Add To Dashboard" to add the license to your dashboard and apply for it later. Alternatively, you can click on the license name to get all the details relevant to the license.

National Single Window System (<https://www.nsws.gov.in/>)

National Single Window System

Apply For The License

← Go Back

Fill Application Form

Submit all the mandatory details(*) in the application form to apply



+ Expand All

Spices Board - Cardamom Auctioneer License - e - Auctioneer

Application Details

Type of Application *

Select

Name of the Organization / Firm

Name of the Person / Firm *

Passport size photo * ⓘ

Select Document Type

Browse File



After Clicking on "Apply Now", you will be taken to the application form. Fill all the mandatory fields (with an asterisk (*)) and submit the form.

Apply For The License

The screenshot shows the application form interface for the National Single Window System. The top navigation bar includes the logo and name of the system, along with links for Central Approvals, State Approvals, and Government Schemes. A search icon, a notification bell, and a 'MY DASHBOARD' button are also present. The main content area features a list of sections: Tax Registration Details, Manual Auctioneer, Documents Required - All Applicants, Additional Documents - Proprietorship, and Self Declaration. Below the 'Self Declaration' section, there is a note: 'Your applicable fees (if any) will be displayed on next screen'. At the bottom of the form, there are two buttons: 'Review & Submit' (highlighted with an orange arrow) and 'Save as Draft'. The footer contains the organization's name, a navigation menu, and social media icons.

Click on "Review & Submit" to review and submit the form.

Apply For The License

Once the entered details are reviewed, click on "Submit Application". Otherwise, if any changes need to be made, click on "Back to edit details" and follow the same procedure.

Application Fee
NIL

User Registration Details

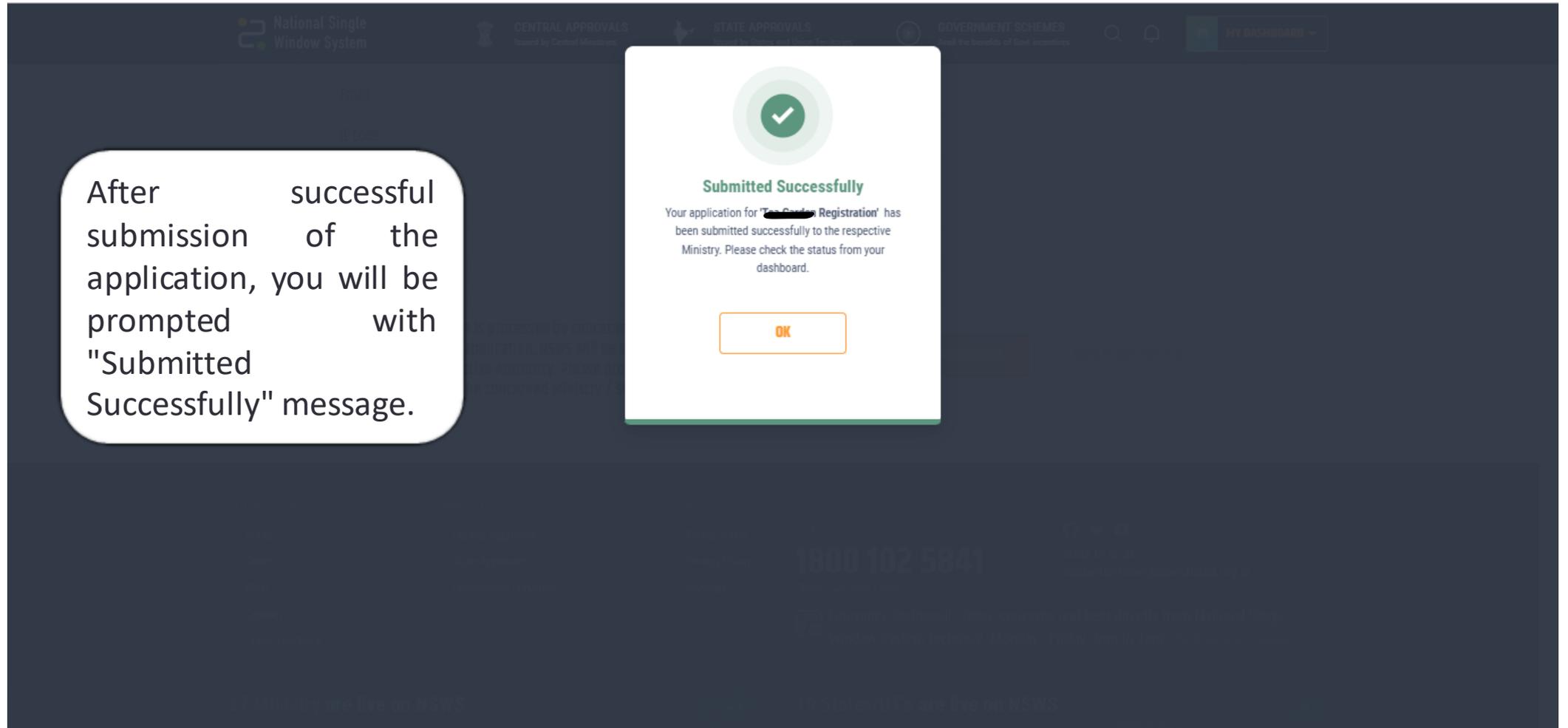
Applicant Name	PK
Email	[REDACTED]@gmail.com
IE Code	[REDACTED]
Mobile Number	+91 [REDACTED]

This application is processed by concerned Ministry / State. To ease the process of application, NSWS will be sharing your information with the respective Authority. Please provide your consent to enable redirection to the concerned Ministry / State portal.

[Submit Application](#) [Back to edit details](#)



Successful Application



The screenshot shows the National Single Window System dashboard. The navigation bar includes 'National Single Window System', 'CENTRAL APPROVALS', 'STATE APPROVALS', 'GOVERNMENT SCHEMES', and 'MY DASHBOARD'. A central white notification box displays a green checkmark icon and the text: 'Submitted Successfully. Your application for [redacted] Registration' has been submitted successfully to the respective Ministry. Please check the status from your dashboard. An 'OK' button is located at the bottom of the notification box.

After successful submission of the application, you will be prompted with "Submitted Successfully" message.



Disclaimer

If you face any issues with submission of the application, please reach out to us for assistance on the contact details given on the following page.



DEPARTMENT FOR PROMOTION OF
INDUSTRY AND INTERNAL TRADE
MINISTRY OF COMMERCE & INDUSTRY
GOVERNMENT OF INDIA

National Single Window System (<https://www.nsws.gov.in/>)



Have any further questions?
Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)