SPICES BOARD
(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277,
Palarivattom. P.O., COCHIN – 682025
Tele: 0484-2333610 to 616, 2347965

WALK-IN-TEST FOR SELECTION OF INFORMATION TECHNOLOGY SUPPORT PERSONS ON CONTRACT BASIS

Spices Board propose to conduct walk-in-test for the selection of Information Technology Support Persons for engaging as Software Engineer(Oracle), Software Engineer(PHP), Server & Network Administrator, System Engineer and System Support Engineer on contract basis for a fixed period of two years. Information Technology Support Persons will be deployed in Spices Board, Head Office, Kochi and its outstation offices at Idukki and Bodinayakanur. Present requirement of Information Technology support positions are given below :

I. Software Engineer (Oracle)

1	No. of personnel required	1
2	Qualifications	B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication or Masters Degree in Computer Application/Computer Science/Information Technology from a recognized university
3	Mandatory Skills	Oracle 10g or above SQL, PL/SQL, Oracle Forms and reports
4	Key Responsibilities	1. Development and Maintenance of applications in Oracle (Forms/ Reports) 2. Preparation of reports based on SQL
5.	Post qualification Experience	Minimum 1 Year in (a) Database (c) Software Development/ Maintenance using Oracle Forms/reports
6	Location	Cochin
7	Emoluments	First Year Rs.25,000/- per month Second Year Rs.27,000/- per month
8	Age	Not exceeding 40 years

II. Software Engineer (PHP)

1	No. of personnel required	1
2	Qualifications	B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication or Masters Degree in Computer Application/Computer Science/Information Technology from a recognized university
3	Mandatory Skills	PHP, SQL, web/application servers and application frameworks
4	Key Responsibilities	1. Software development in PHP and MYSQL/Oracle 2. Maintenance and development of existing web applications built on PHP
5	Post Qualification Experience	Minimum 1 Year in (a) Software Development/Maintenance using PHP
6	Location	Cochin
7	Emoluments	First Year Rs.25,000/- per month Second Year Rs.27,000/- per month
8	Age	Not exceeding 40 years

III. Server and Network Administrator

1	No. of personnel required	1
2	Qualifications	B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication or Masters Degree in Computer Application/Computer Science/Information Technology from a recognized university
3	Mandatory Skills	Network , Linux/Unix
4	Key Responsibilities	Management of Network, UTM(Unified Threat Management) & Router Management of Linux/Ubuntu/ Windows Server DNS Server management
5	Post qualification Experience	Minimum 2 years in Windows/Linux/Net work Administration
6	Location	Cochin
7	Emoluments	First Year Rs.25,000/- per month Second Year Rs.27,000/- per month
8	Age	Not exceeding 40 years

IV. System Engineer

1	No. of personnel required	1
2	Qualifications	B.E / B.Tech/MCA/BSc/ BCA in Computer Engineering/Computer Science/Information Technology/Electronics & Communication from a recognized university or 3 years Diploma in Computer Engineering/Computer Hardware/ Information Technology from polytechnics
3	Mandatory Skills	Windows/Linux/Ubuntu Operating systems. Hardware maintenance, system installation & networking
4	Key Responsibilities	1.Support for Server, Desktops, Printers, Scanners and other peripherals 2.Management of System Data ,allocation and support 3.Coordination with vendors for AMC management 4.Maintenance of Backups 5.Troubleshooting Network Related issues 6.User level support 7.Help desk management
5	Post Qualification Experience	Minimum 4 years in System Support in reputed organizations
6	Location	Cochin
7	Emoluments	First Year Rs.20,500/- per month Second Year Rs.22,200/- per month
8	Age	Not exceeding 40 years

V. System Support Engineer

1	No. of personnel required	1
2	Qualifications	B.E / B.Tech/MCA/ BSc/BCA in Computer Engineering/Computer Science/Information Technology/Electronics & Communication from a recognized university or 3 years Diploma in Computer Engineering /Computer Hardware/ Information Technology from polytechnics
3	Mandatory Skills	Windows/Linux/Ubuntu Operating systems. Hardware maintenance system installation & networking
4	Key Responsibilities	1. Support for Desktops, Printers, Scanners and other peripherals 2. Management of System Data, allocation and support 3. Coordination with vendors for AMC management 4. Maintenance of Backups 5. Troubleshooting Network Related issues 6. User level support 7. Help desk management
5	Post Qualification Experience	Minimum 2 years experience in the relevant field
6	Location	Cochin / Idukki / Bodinayakanur
7	Emoluments	First Year Rs.17,000/- per month Second Year Rs.18,400/- per month
8	Age	Not exceeding 40 years

Date, Time and venue of walk-in-test	Venue: SPICES BOARD (Ministry of Commerce & Industry, Govt. of India) Sugandha Bhavan",N.H.ByPass, Palarivattom.P.O, Kochi – 682025, Kerala, India. - Ph: 0484 2333610 Position Date/Time Software Engineer (Oracle & PHP): 18th Nov 2019,10.30 AM Server and Network Administrator: 19th Nov 2019, 10.30 AM System Engineer & System Support Engineer : 20th Nov 2019,10.30AM Document Verification will start at 10.30AM on the respective day (Format to be filled up by the candidates appearing for Walk-In-Test is attached as Annexure-1)
Method of selection	Written test and skill & practical test

1. Validity of rank list will be two years.
2. The number shown against each position is provisional and may vary based on quantum of work and requirement for developing and maintaining new applications. Such requirements will be filled from the rank list.
3. Candidates should be present at the venue before 10.30AM on the day of walk-in-test with all documents and certificates in original in respect of age, qualifications and experience with one copy of each for verification. The candidates reporting after 11.00 AM, will not be allowed to appear in the verification.
4. Age, Experience and all other prescribed qualifications will be counted as on 31/10/2019.
5. The period of experience shall be counted after obtaining the prescribed qualification.
6. The engagement of candidates will be purely on contractual basis and under no circumstances are linked to regular appointments and cannot be regularized at any stage.
7. The Board reserves its right to re-schedule the date and time at any stage of the selection process.
8. Secretary, Spices Board reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
9. The selected candidate shall execute an agreement in stamp paper worth Rs.100/-

SECRETARY

Date: 5th Nov 2019

Format to be filled up by eligible candidates appearing for Walk-In-Test for the selection of Information Technology Support Persons in Spices Board on contract basis

Affix recent passport size photograph

1	Name of the position applied for (please ✓ the position applied)	Information Technology Support Persons		
		1. Software Engineer (Oracle)		☐
		2. Software Engineer (PHP)		☐
		3. Server and Network Administrator		☐
		4. System Engineer		☐
		2. System Support Engineer		☐
2	Full Name (In block letters)			
3	Father's/Husband's Name			
4	Date of Birth			
5	Contact details	Mobile No /Tel No		
		Email ID		
6	Address for communication			
		Pin code		
7	Permanent Address			
		Pin code		

8. Eligibility criteria/experience/documents submitted.

Sl No.	Eligibility/Criteria	Details			Document is attached (Yes/No)	Verification (Office purpose only)
1.	a) Date of birth b) Age (not exceeding 40 years as on 31/10/2019)	a) b)				
2.	Educational Qualifications	Name of the University/ Institution	Year of Passing	Class obtained with % of marks obtained	Specialization/Discipline	
3.	Certifications in Information Technology related subjects					

9. Details of post qualification experience

Sl. No.	Area of Experience	Experience details		Period		Documents attached (Yes/No)	Verification (Office purpose only)
		Positions held	Name of the organization/institution	From -To	Completed Years & months		
1							
2							

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information given above found false or incorrect/incomplete or ineligibility being detected at any time before or after the selection/test/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Spices Board. I have read all the terms and conditions above and I am ready to accept all the terms and conditions for engagement of Information Technology Support Persons

Place :

Date:

Signature :

Name: