

SPICES BOARD
(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277,
Palarivattom. P.O., Kochi – 682025
Tele: 0484-2333610 to 616

WALK-IN-TEST FOR SELECTION OF TECHNICAL SUPPORT PERSONS

Spices Board proposes to conduct walk-in -test for the selection of Technical Support Persons for engaging as Software Engineer(PHP), System Engineer and System Support Engineer on contract basis. The Technical Support Persons will be deployed in the Spices Board, Head Office, Kochi and its outstation offices at Idukki and Bodinayakanur as mentioned in the details given below. The engagement will be for an initial period of one year and extendable upto two years. The number of requirement for Technical support Persons category wise, Eligibility criteria, Qualification, Skills, Experience, responsibilities of each category are given below :

I. Software Engineer (PHP)

| | | |
|----|-------------------------------|--|
| 1 | No. of personnel required | Two |
| 2 | Qualifications | B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication or Masters Degree in Computer Application/Computer Science/Information Technology from a recognized university |
| 3 | Mandatory Skills | PHP, SQL, web/application servers and application frameworks |
| 4 | Key Responsibilities | 1. 1.Software development in PHP and MYSQL/Oracle 2. 2.Maintenance and development of existing web applications built on PHP |
| 5. | Post Qualification Experience | Minimum one Year in (a) Software Development/Maintenance using PHP |
| 6 | Location | Kochi |
| 7. | Emoluments | First Year Rs. 25,000/- per month Second Year Rs. 27,000/- per month |
| 8. | Age | Not exceeding 40 years |

II. System Engineer

| | | |
|---|---------------------------|--|
| 1 | No. of personnel required | Two |
| 2 | Qualifications | B.E / B.Tech/MCA/BSc/ BCA in Computer Engineering/Computer Science/Information Technology/Electronics & Communication from a recognized university or Three years Diploma in Computer Engineering/Computer Hardware/Information Technology from polytechnics |
| 3 | Mandatory Skills | Windows/Linux/Ubuntu Operating systems. Hardware maintenance, system installation & networking |
| 4 | Key Responsibilities | 1.Support for Server, Desktops, Printers, Scanners and other |

| | | |
|----|-------------------------------|--|
| | | peripherals 2.Management of System Data, allocation and support 3.Coordination with vendors for AMC management 4.Maintenance of Backups 5.Troubleshooting Network Related issues 6.User level support 7.Help desk management |
| 5. | Post Qualification Experience | Minimum four years in System Support in reputed organizations |
| 6 | Location | Kochi |
| 7. | Emoluments | First Year Rs. 20,500/- per month Second Year Rs. 22,200/- per month |
| 8. | Age | Not exceeding 40 years |

III. System Support Engineer

| | | |
|----|---------------------------|--|
| 1 | No. of personnel required | Four |
| 2 | Qualifications | B.E / B.Tech/MCA/ BSc/BCA in Computer Engineering/Computer Science/Information Technology/Electronics & Communication from a recognized university or Three years Diploma in Computer Engineering /Computer Hardware/ Information Technology from polytechnics |
| 3 | Mandatory Skills | Windows/Linux/ Ubuntu Operating systems. Hardware maintenance system installation & networking |
| 4 | Key Responsibilities | 1. Support for Desktops, Printers, Scanners and other peripherals 2. Management of System Data, allocation and support 3. Coordination with vendors for AMC management 4. Maintenance of Backups 5. Troubleshooting Network Related issues 6. User level support 7. Help desk management |
| 5. | Experience | Minimum two years experience in the relevant field |
| 6 | Location | Kochi / Idukki / Bodinayakanur |
| 7. | Emoluments | First Year Rs. 17,000/- per month Second Year Rs. 18,400/- per month |
| 8. | Age | Not exceeding 40 years |

Format to be filled up by eligible candidates appearing for Walk-In-Test for the selection of Technical Support Persons in Spices Board

Affix recent passport size photograph

| | | | |
|---|---|--|--------------------------|
| 1 | Name of the position applied for (please ✓ the position applied) | Information Technology Support Persons | |
| | | 1. Software Engineer (PHP) | <input type="checkbox"/> |
| | | 2. System Engineer | <input type="checkbox"/> |
| | | 3. System Support Engineer | <input type="checkbox"/> |
| 2 | Full Name (In block letters) | | |
| 3 | Father's/Husband's Name | | |
| 4 | Date of Birth | | |
| 5 | Contact details | Mobile No /Tel No | |
| | | Email ID | |
| 6 | Address for communication | | |
| | | Pin code | |
| 7 | Permanent Address | | |
| | | Pin code | |

8. Eligibility criteria/experience/documents submitted.

| Sl No. | Eligibility/Criteria | Details | Document is attached (Yes/No) | Verification (Office purpose only) |
|--------|----------------------------|----------|-------------------------------|------------------------------------|
| 1. | a) Date of birth b) Age | a) b) | | |

| | | | | | |
|----|---|-------------------------------------|-----------------|---|----------------------------|
| | (not more than 40 years as on the date of walk-in-test) | | | | |
| 2. | Educational Qualifications | Name of the University/ Institution | Year of Passing | Class obtained with % of marks obtained | Specialization /Discipline |
| | | | | | |
| 3. | Certifications in Information Technology related subjects | | | | |

9. Details of post qualification experience

| Sl. No. | Area of Experience | Experience details | | Period | | Documents attached (Yes/No) | Verification (Office purpose only) |
|---------|--------------------|--------------------|---------------------------------------|----------|--------------------------|-----------------------------|------------------------------------|
| | | Positions held | Name of the Organization/ institution | From -To | Completed Years & months | | |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information given above found false or incorrect/incomplete or ineligibility being detected at any time before or after the selection/test/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Spices Board. I have read all the terms and conditions above and I am ready to accept all the terms and conditions for engagement of Information Technology Support Persons

Place :

Signature :

Date:

Name: