



SPICES BOARD
Ministry of Commerce & Industry
Government of India
Sugandha Bhavan
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EXPORT DEVELOPMENT AND PROMOTION OF SPICES – “Trade Promotion”

APPLICATION FOR AVAILING FINANCIAL ASSISTANCE FOR THE FOLLOWING

(Please tick✓)

a) Sending business samples abroad

b) Printing promotional literatures/brochure

c) Packaging Development and Bar Coding

PART I (GENERAL INFORMATION)

1.	Name of the Exporter	
2.	Full address with contact details	PIN: Tel (with STD Code) : Fax (with STD Code) Email ID : Contact person::
3.	Location and address of Manufacturing Unit/s	Tel (with STD Code) : Fax (with STD Code) Email ID :
4.	Certificate of Registration as Exporter of spices from Board	No. _____ Date _____ Valid up to:
5.	Category of exporter	Manufacturer exporter/Unit in NE region/Unit in hill/difficult area/organic farmer/cooperative society/producer companies/government promoted organization
6.	Details required for E-transfer of Grant:	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Nature of Account	
	d) Account Number	
	e) IFS Code Number	

7.	Major items of exports	
8	Spices exports during the last 3 years	<u>Year</u> <u>Quantity(MT)</u> <u>Value (Rs. Lakhs)</u>
9	Details of Assistance already availed from Spices Board under various schemes during XI plan period, if any.	<u>Scheme</u> <u>Year</u> <u>Amount (Rs. lakhs)</u>
10	Details of investments already made	Land : Rs. Building :Rs. Machinery :Rs. Quality testing facilities :Rs Quality Certification :Rs. Others (Specify) : Rs. TOTAL : Rs.

PART II – (FOR SENDING BUSINESS SAMPLES ABROAD)

1	Names of items of spices/spices products sent by courier indicating the relevant details as per table (attach separate sheet if required)	Items	Qty/Kg	Destination	Way Bill / Doc.No.	Date of POD	Amount Incurred (Rs.)
2	Amount claimed during current quarter						
3	Amount already claimed during the previous quarter under this component of the scheme	1 st Quarter Rs.....	2 nd Quarter Rs.....		3 rd Quarter Rs.....		
4	List of documents attached	1. 2. 3. 4.					

PART III – (FOR PRINTING PROMOTIONAL LITREATURES/BROCHURES)

1	Category in which the beneficiary falls for getting eligibility for assistance under the scheme (tick whichever applicable)	<ul style="list-style-type: none"> a) Holder of SHC/Logo b) Holder of organic certification c) Brand registered with Spices Board d) New exporters
2	<p>Details of printing:</p> <ul style="list-style-type: none"> a) Name of the consultant b) Name of the firm to whom the work is proposed to be given c) Technical details of paper / printing/video film/CD 	
3	<p>Cost of Proposal: [Rs.]</p> <ul style="list-style-type: none"> a) Cost of consultancy b) Cost of paper c) Cost of printing d) Making charges e) Total cost 	
4	Purpose for which the literature/ brochure/CD/film is printed/made	
5	Source of Finance	
6	Anticipated date of completion of the printing of literature/brochure	
7	Details of enclosures:	

PART - IV (FOR PACKAGING DEVELOPMENT AND BAR CODING)

1	Details of Brand Registration with Spices Board: a) Name of brand b) Product/(s) c) Date of Registration	
2	Activity for which the assistance is sought for	
3	Cost of the activity [Rs.]	
4	In the case of packaging devpt. bar coding and traceability standard, indicate details of expenditure for each activity separately: a) b) c)	
5	Source of Finance	
6	Anticipated date of completion of the proposed activity	
7	Details of enclosures:	

DECLARATION

I / We hereby declare that the above details are true and correct to the best of my / our knowledge and belief. I / We hereby declare that I /We have carefully gone through the scheme under Trade Promotion activities viz., **(1) Sending Business Samples Abroad (2) Printing Promotional Literatures/Brochures (3) Packaging Development and Bar Coding Registration**, which ever is applicable and agree to abide by all the terms and conditions contained therein and subsequent changes, if any. I/We hereby agree to complete the project work within the stipulated time. I/We fully understand that if the information furnished above is found to be false, at any time, the Board reserves the right to take appropriate legal action against us and also debar us from availing any assistance from the Board in future. If found guilty, I/We undertake to repay to the Spices Board the entire amount of assistance received from it in pursuance of this application, with interest at such rate as fixed by the Spices Board upon demand.

Place: Signature :

Date Name & Designation of :
the authorized signatory :