

SPICES BOARD
(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277,
Palarivattom. P.O., Kochi – 682025
Tele: 0484-2333610 to 616

WALK-IN-TEST FOR SELECTION OF TECHNICAL SUPPORT PERSON

Spices Board proposes to conduct walk-in -test for the selection of Technical Support Person for engaging as Senior Server and Network Administrator on contract basis. The Technical Support Person will be deployed in the Spices Board, Head Office, Kochi. The engagement will be for an initial period of one year and extendable to one more year. The Eligibility criteria, Qualification, Skills, Experience required for Senior Server and Network Administrator are given below :

Senior Server and Network Administrator

1	No. of personnel required	One
2	Qualifications	B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication from a recognized university or Masters Degree in Computer application/ Computer Science /Information Technology from a recognized university.
3	Mandatory Skills	Knowledge on network configuration, switches, routers, firewalls, Linux server configuration
4.	Post Qualification Experience	Minimum 4 Years experience in the relevant field
5.	Location	Kochi
6.	Emoluments	First Year Rs. 35,000/- per month Second Year Rs. 38,500/- per month
7.	Age	Not exceeding 40 years as on the date of walk-in-test
	Date, Time and venue of walk in Test	Venue: SPICES BOARD (Ministry of Commerce & Industry, Govt. of India) “Sugandha Bhavan”,N.H.ByPass, Palarivattom.P.O, Kochi – 682025, Kerala, India. - Ph: 0484 2333610 Date/Time : 17 th March, 2021, 11.00 AM Document Verification : 17 th March, 2021, 10.30 AM (Format to be filled up by the candidates appearing for Walk-In-Test is attached as Annexure-1)
	Method of selection	Written test and skill & practical test

1. Validity of the rank list will be for one year.
2. The number of requirement shown is provisional and may vary based on quantum of work. Such requirements will be filled from the rank list.
3. Candidates should be present at the venue half an hour before the time specified for certificate verification with all documents and certificates in original in respect of age, qualifications and experience with one copy of each for verification. The candidates reporting after the specified time, will not be allowed to appear in the verification and test.
4. Age, Experience and all other prescribed qualifications will be counted as on the date of walk in test.
5. The period of experience shall be counted after obtaining the prescribed qualification.
6. The engagement of candidates will be purely on contractual basis and under no circumstances are linked to regular appointments and cannot be regularized at any stage.
7. The Spices Board reserves its right to re-schedule the date and time at any stage of the selection process.
8. The Director(Admin.), Spices Board reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
9. The selected candidate shall execute an agreement in stamp paper worth Rs.200/
10. The test will be conducted based on existing COVID protocol.

DIRECTOR(ADMIN.)

Date: 01.03.2021

Annexure-I

Format to be filled up by eligible candidates appearing for Walk-In-Test for the selection of Technical Support Person in Spices Board

Affix recent passport size photograph

1	Name of the position applied for	Information Technology Support Persons (Senior Server and Network Administrator)	
2	Full Name (In block letters)		
3	Father's/Husband's Name		
4	Date of Birth		
5	Contact details	Mobile No /Tel No	
		Email ID	
6	Address for communication		
		Pin code	
7	Permanent Address		
		Pin code	

8. Eligibility criteria/experience/documents submitted.

Sl No.	Eligibility/Criteria	Details	Document is attached (Yes/No)	Verification (Office purpose only)
1.	a) Date of birth	a)DD/MM/YYYY		

	b) Age (not more than 40 years as on the date of walk-in-test)	b)Years				
2.	Educational Qualifications	Name of the University/ Institution	Year of Passing	Class obtained with % of marks obtained	Specialization /Discipline	
3.	Certifications in Information Technology related subjects					

9. Details of post qualification experience

Sl. No.	Area of Experience	Experience details		Period		Documents attached (Yes/No)	Verification (Office purpose only)
		Positions held	Name of the Organization/ institution	From -To	Completed Years & months		
1							
2							
3							

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information given above found false or incorrect/incomplete or ineligibility being detected at any time before or after the selection/test/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Spices Board. I have read all the terms and conditions above and I am ready to accept all the terms and conditions for engagement of Information Technology Support Persons

Place :

Signature :

Date:

Name: