

Dated :-29/10/2019

**Notice inviting Tender for acting as private label manufacturers of 'Spices India' range of products - Honey, Tea & Coffee.**

M/s. FSTL, An enterprise of Spice Board plans to promote Indian Spices by placing an increased emphasis on value-added spices and spice derivatives in the form of Flavored Honey, Tea & Coffee. M/s. FSTL wishes to promote and market a range of spice based lifestyle with premium quality Spice Flavored Honey, Tea and Coffee under the brand name '**FLAVOURIT**'.

Competitive tenders are invited from private label manufacturers to indigenously develop the same. The selection of agencies would be done on the basics of technical competence possessed by the agencies to manufacture the items **listed in Annexure I by them**. The detailed specification of the products, the eligibility condition, evaluation criterion etc is provided in detail.

**The interested agencies may submit their tender (in a sealed cover) latest by 1<sup>st</sup> December 2019 at 5.00 P.M addressed to , Director, M/s. FSTL, Spices Board, Sugandha Bhavan, NH By-pass, P.B. No.2277, Cochin-682025, India with superscription "Tender for acting as private label manufacturers of 'Spices India' range of products"**

**a) Eligibility criteria for selection of agencies**

The agency shall fulfill the following eligibility conditions:

- a) Shall be a Registered Company, which has minimum 2 years experience in undertaking similar works of large retail environment chains.
- b) Should have a minimum experience of 2 years in manufacturing a range of Flavored Honey ,Coffee and Tea
- c) Should have done private labeling for different concerns
- d) Should have a production capacity to supply any quantity of products any where in the country.
- e) The factory should have mandate quality standards insisted by the company

**b) Submission of tender**

The agency qualifying the above criteria shall submit the Tender along with the documents in support of the eligibility conditions as mentioned above along with the following documents:

1. Completed Application as in Form I
2. Completed tender form as in Annexure I
3. List of brands previously worked with
4. Details of Financial status of the applicant (Final a/c copy of the last 3 yrs)
5. Income tax registration and income tax clearance
6. GST registration certificate
7. Copies of the above mentioned certifications

**d) M/s. Flavourit Spices Trading Ltd. Reserves the right**

- To reject any / all applications without assigning any reasons thereof
- To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of M/s. FSTL and the objective of the scheme without assigning any reasons thereof

**e) Clarifications**

Clarifications, if any can be sought from FSTL, Spices Board(Ministry of Commerce & Industry, Govt. of India), Tel 0484-2333610 extn:259,Email :- [flavouritspices@gmail.com](mailto:flavouritspices@gmail.com)

**Last date for submission of tenders:**

The final bids complete with Form I and financial bid and with all other documents mentioned above are required to be submitted **by 5:00 pm on 1<sup>st</sup> December 2019** to:

***Director, M/s. FSTL, Spices Board, H By-pass, P.B. No.2277, Cochin-682025, India***

**The interested agencies shall submit the following details along with the application form:**

- 1.** A **brief profile** of the agency along with the technical competence of the nodal person of that agency shall be attached along with the application.
- 2.** The **previous experience** in the Industry with its current catalogue of Customers.
- 3.** The applying agencies shall clearly specify which of the products (as mentioned in Annexure I) they can manufacture.
- 4.** **The applicant shall submit an undertaking (as per annexure-II of this EOI) to the effect that the applicant has not been blacklisted, debarred or banned by any government or state agency as on date.**

**FORM-I**

Application form for acting as private label manufacturers of 'Spices India' range of products

|   |  |  |
|---|--|--|
| 1 | Name of the Agency/person  |  |
| 2 | Postal address with pin number, email, fax and phone including Mobile  |  |
| 3 | Details of the registered office with registration number in the name of the applicant or the name of the applicant's companies name |  |
| 4 | Details of GST registration with GST Number (if any)   |  |
| 5 | Continuous years of business and type of business  |  |
| 6 | Type of products dealt with  |  |
| 7 | Annual turn -over of the present business  |  |

(Signature of the applicant)

Place:

Date:

Seal of the Company

**ANNEXURE-I**

| SL NO | PRODUCTS | RATE PER PIECE |
|-------|----------|----------------|
| 1     |          |                |
| 2     |          |                |
| 3     |          |                |
| 4     |          |                |
| 5     |          |                |
| 6     |          |                |
| 7     |          |                |

**(ON COMPANY'S LETTER HEAD)**

ANNEXURE II

To,  
Flavourit Spices Trading Ltd,  
D. No: 32/1463B,  
Spices Board, Sugandha Bhavan  
N H bypass, Palarivattom, Cochin-682025

**SUBJECT: UNDERTAKING**

DATE\_\_\_\_\_

Dear Sir,

We, \_\_\_\_\_(Name of the Organization), hereby confirm and acknowledge that we have not been blacklisted/banned/barred for participation in Tender by Government of India or by any Government Undertaking in India for supply of Spices, spice products or otherwise.

Thanking You  
Yours faithfully

**Name and Signature of the Authorized Person**