



Bid Number/बोली क्रमांक (बिड संख्या):

GEM/2025/B/6208242

Dated/दिनांक : 20-05-2025

**Bid Document/ बिड दस्तावेज़**

| <b>Bid Details/बिड विवरण</b>  |   |
|---|---|
| <b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>  | 10-06-2025 15:00:00   |
| <b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>   | 10-06-2025 15:30:00   |
| <b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>  | 180 (Days)  |
| <b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>  | Ministry Of Commerce And Industry   |
| <b>Department Name/विभाग का नाम</b>   | Department Of Commerce  |
| <b>Organisation Name/संगठन का नाम</b>   | Spices Board  |
| <b>Office Name/कार्यालय का नाम</b>  | Head Office   |
| <b>क्रेता ईमेल/Buyer Email</b>  | mohammed.cheriyath@nic.in   |
| <b>Total Quantity/कुल मात्रा</b>  | 45  |
| <b>Item Category/मद केटेगरी</b>   | Entry and Mid Level Desktop Computer (Q2)   |
| <b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>                        | 14 Lakh (s)   |
| <b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है</b>              | Yes   |
| <b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है</b> | Yes   |
| <b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>   | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>   | No  |
| <b>Past Performance/विगत प्रदर्शन</b>   | 10 %  |
| <b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>   | No  |

| Bid Details/बिड विवरण  |                                      |
|--|--------------------------------------|
| Type of Bid/बिड का प्रकार  | Two Packet Bid                       |
| Primary product category   | Entry and Mid Level Desktop Computer |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days                               |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)                                      | No                                   |
| Estimated Bid Value/अनुमानित बिड मूल्य   | 2700000                              |
| Evaluation Method/मूल्यांकन पद्धति   | Total value wise evaluation          |
| Financial Document Required/वित्तीय दस्तावेज की आवश्यकता है।   | Yes                                  |
| Arbitration Clause   | No                                   |
| Mediation Clause   | No                                   |

**EMD Detail/ईएमडी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

**ePBG Detail/ईपीबीजी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

**MII Purchase Preference/एमआईआई खरीद वरीयता**

|  |     |
|--|-----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | Yes |
|--|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the

offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## **Entry And Mid Level Desktop Computer ( 42 pieces )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

### **Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| Specification    | Specification Name/विशिष्टि का नाम   | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|------------------|--|--|
| PROCESSOR        | Computer Type  | Mid Level  |
|                  | Processor Number   | AMD Ryzen 5 5600G, Intel Core i5 12400 Or higher               |
| OPERATING SYSTEM | Factory Pre-loaded Operating System by Desktop OEM                             | Window 11 Professional   |
| MEMORY (RAM)     | RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System) | 16, 32 Or higher   |
| STORAGE          | Type of Storage Installed with the System                                      | NVMe-SSD   |
|                  | SSD - Storage Capacity (in GB)   | 500, 512, 1024, 2048 Or higher                                 |
|                  | HDD - Storage Capacity (in GB)   | 0 as SSD only Installed Or higher                              |
| Monitor          | Availability of Monitor  | Yes as per IS 13252 (Part 1)                                   |
|                  | Screen Size (in CMs)   | 53.1 - 58 (20.91" - 22.83")                                    |
| WARRANTY         | On Site OEM Warranty (in Year)   | 5 Or higher  |

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Mohammed Shameer Cheriya                                | 682025,Sugandha Bhavan N.H.By Pass, Palarivattom.P.O Cochin Kerala, India GSTIN - 32AAIAS3118C1Z0 | 42              | 15                           |

**Entry And Mid Level Desktop Computer ( 3 pieces )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| Specification    | Specification Name/विशिष्टि का नाम   | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|------------------|--|--|
| PROCESSOR        | Computer Type  | Mid Level  |
|                  | Processor Number   | AMD Ryzen 5 5600G, Intel Core i5 12400 Or higher               |
| OPERATING SYSTEM | Factory Pre-loaded Operating System by Desktop OEM                             | Linux  |
| MEMORY (RAM)     | RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System) | 16, 32 Or higher   |
| STORAGE          | Type of Storage Installed with the System                                      | NVMe-SSD   |
|                  | SSD - Storage Capacity (in GB)   | 500, 512, 1024, 2048 Or higher                                 |
|                  | HDD - Storage Capacity (in GB)   | 0 as SSD only Installed Or higher                              |
| Monitor          | Availability of Monitor  | Yes as per IS 13252 (Part 1)                                   |
|                  | Screen Size (in CMs)   | 53.1 - 58 (20.91" - 22.83")                                    |
| WARRANTY         | On Site OEM Warranty (in Year)   | 5 Or higher  |

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---|-----------------|------------------------------|
| 1              | Mohammed Shameer Cheriya                                | 682025,Sugandha Bhavan N.H.By Pass, Palarivattom.P.O Cochin Kerala, India GSTIN - 32AAIAS3118C1Z0 | 3               | 15                           |

**Special terms and conditions-Version:4 effective from 05-05-2025 for category Entry and Mid Level Desktop Computer**

1.

**For Buyers:**

The category has been created in accordance with the Model Technical Specification issued by the Ministry of Electronics and Information Technology (MeitY) vide letter no. W-43/4/2020-IPHW dated 19th August 2024, and is based on the parameters defined therein. The specifications applicable to this category are as per the MeitY Model Technical Specification dated 19th August 2024. Accordingly, buyers shall not specify or mandate any particular processor, processor brand, or manufacturer in the Additional Terms and Conditions (ATC). In this context, reference may also be made to Clause 2(e) of the GeM General Terms and Conditions (GTC), which inter alia states: "The Specifications shall identify the key parameters defining the products with all necessary validations related to configuration, type of data, restrictions, range / allowed values, allowed units etc. Sellers as well as Buyers while offering / buying the Goods / services shall have to comply with the validation rules / restrictions provided for in the Category Specification. Buyers / Sellers cannot add parameters and / or drop down values not provided for in category Specification." In view of the above, buyers are not permitted to amend or modify any technical specification through the Additional Terms and Conditions, and must ensure full compliance with the predefined category specifications

|   |                         |   |
|---|-------------------------|---|
| 1 | Product Verification    | A unique device serial number shall be provided by the seller at the time of supply, which is mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.  |
| 2 | Operating System        | <ol style="list-style-type: none"> <li>1. There is no requirement that the OEM of the desktop systems should be a device partner of Microsoft and holding a Microsoft Authorization Form (MAF) from the software provider.</li> <li>2. Microsoft OS may be sourced directly from Microsoft by OEMs holding device partner status, and those not holding device partner status may source from authorized distributors, i.e., Ingram/Reddington and their authorized channel partners.</li> <li>3. Buyers may ensure that MAF shall not be made a mandatory requirement in bids.</li> <li>4. If supplies are made as per brands of OEMs who are global device partners, then the serial number of the machine supplied can be used to check the details of the product from the website of the OEM.</li> <li>5. In the case of local device partners of Microsoft, OS details such as the digital key number should be produced with supplies, and the buyer may verify them from Microsoft.</li> <li>6. In case of other OEMs who are sourcing from authorized distributors of Microsoft, Reddington, or Ingram, a copy of the invoice which contains the relevant serial number of Windows OS shall be submitted with supplies, and the buyer/consignee can verify the same from the OS server website or by telephone, or both.</li> <li>7. In respect of verification of OS, the consignee shall take necessary steps at the time of acceptance. For device partner machines, buyers can check the Computer OEM website to verify the OS by entering the PC's serial number and part code number. For entities that are not device partners and source OS from distributors' networks, they may verify the serial number through the Microsoft website or by telephone, or both.</li> <li>8. In case the product offered is with a DOS or Linux operating system, such verification of OS shall not be applicable.</li> <li>9. Buyer shall request for Windows Hardware Compatibility Certificate for window operating system to ensure the supplied hardware is compatible with Windows operating system</li> </ol> |
| 3 | Requirement of OEM logo | Buyers are advised to note that incorporating a condition stipulating an OEM logo on the motherboard is restrictive and may not be incorporated into the bids.  |
| 4 | Processors              | Intel and AMD Processors are added as per Model Technical Specification of Desktop Computer issued by Ministry of Electronics and Information Technology (MeitY-IPHW Division) W-43/4/2020 dated 19 Aug 2024  |

|   |   |   |
|---|---|---|
| 5 | Scope of Installation   | Installation requirements shall be indicated in the bid by the buyer under the Installation, Commissioning and Testing in Bid (ICT) clause. In case installation is specified in the bid, it shall be the responsibility of the seller to ensure that all systems are installed and satisfactory working is shown to the consignee or authorized representative of the buyer. However, in case of Direct and L1 Purchase, installation of the computer system by the seller/OEM is mandatory. Installation does not include the supply of antivirus, MS Office, etc., which are to be separately procured by the buyer only.  |
| 6 | Buyer/Consignee Obligations relating to installation                                | It is necessary that the buyer/consignee provide the seller or authorized representative access to locations, areas, or rooms for the installation of equipment. The seller or authorized representative will install systems and connect them to existing power lines/networking at no additional charge. The buyer/consignee will be responsible for electrical wiring, networking, or any other work connected to the installation area. The seller shall be only responsible for ensuring the setup of the desktop systems, configuring, etc., as well as loading software etc. (to be provided by the buyer/consignee). Any other site preparation required before installation and connection of the desktop shall be the responsibility of the buyer/consignee. The buyer/consignee, if required, will provide space at the installation site for the safe storage of tools, test equipment, and other materials used for installation at no charge. In case there is a requirement of obtaining an entry pass for allowing representatives to the premises, the same shall be arranged by the consignee. Similarly, if there is a requirement of a gate pass for bringing items required for installation, the same is to be arranged by the consignee. In scenarios where multiple location installations are required, the buyer must indicate complete installation addresses in the bid document. In the case of other modes of purchase, as soon as the order is placed, complete details regarding installation may be informed to the seller. This ensures smooth coordination and delivery of products to the respective locations. |
| 7 | Warranty  | The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate.  |
| 8 | OM related to MII, Local content and MeitY advice on Model technical specifications | Buyers are requested to refer to various OMs pertaining to DPIIT and MeitY, as issued from time to time, while making procurement and follow relevant provisions as applicable.   |
| 9 | Check points during Acceptance of Supplies  | <p>Before generating the Consignee Receipt and Acceptance Certificate (CRAC), the consignee may inspect the system condition and verify that it complies with the agreed specifications and configurations. In the case of a large number of units to be procured, then the buyer may opt for bidding and accordingly stipulate conditions regarding installation, inspection by consignees/inspection agency. Consignees who receive the supplies should be vigilant and should complete checking to ensure that there is no scope for the supply of refurbished products. At the time of receiving supplies, the consignee may adhere to the following to ensure that any discrepancies in supplies can be flagged, taken into account, and reflected while generating the CRAC:</p> <ol style="list-style-type: none"> <li>Packing should be checked properly</li> <li>A warranty certificate from the OEM should be insisted upon and checked.</li> <li>Instruction manuals and the OS installed should be checked.</li> <li>The machine serial number should also be checked through settings and can be verified from the OEM website. The above points are for guidance, and the buyer/consignee may take steps considered suitable by them for checking at the consignee end before acceptance of systems.</li> <li>An escalation matrix for customer grievance redressal shall be insisted upon by the buyer from the seller at the time of delivery.</li> </ol>   |

|    |                           |   |
|----|---------------------------|---|
| 10 | HDD/SSD Storage Retention | Buyer may add their requirement of retention of securely store all Hard Disk Drives (HDDs) or Solid-State Drives (SSDs) used in the desktop computer under ATC clause.                |
| 11 | Higher Configuration      | The buyer may permit products delivered with advanced USB standards. For example, a USB Type-A 3.2 Gen 2 port may be acceptable in place of USB Type A Port (Version 3 point 2 Gen 1) |

**For Seller:**

|   |   |  |
|---|---|--|
| 1 | OEM Website Link/Part No for product verification | The OEM shall share the OEM website link with the buyer at the time of delivery. The offered model details/configuration should be available on their website. A unique device serial number shall also be provided at the time of supply, which is also mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the shared OEM website link. |
| 2 | Changing or altering the configuration            | The seller must refrain from changing or altering the configuration of the factory pre-loaded machine. The machine should be delivered to the Consignee in its original, factory-approved configuration.   |
| 3 | Warranty  | The seller shall furnish a valid warranty Certificate/Tag from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.   |
| 4 | Compliance of extended producer's responsibility  | With effect from 1.4.23, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalog parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.  |
| 5 | Mandatory / Statutory requirements as applicable  | OEMs shall have to ensure compliance with the mandatory/statutory requirements as per the Government of India Notifications issued from time to time for hardware and software components, as applicable.  |
| 6 | Operating System                                  | <ol style="list-style-type: none"> <li>1. It shall be the responsibility of OEMs to ensure that supplies are made with genuine operating systems.</li> <li>2. Seller shall ensure to have Windows Hardware Compatibility Certificate for window operating systems</li> </ol>   |
| 7 | Scope of Installation                             | It shall be the responsibility of the seller to ensure that all systems are installed, and satisfactory working is shown to the consignee or authorized representative of the buyer. However, in the case of Direct and L1 Purchase, installation of Computer System by the seller/OEM is mandatory.   |
| 8 | Higher Configuration                              | The seller may list products with advanced USB standards. For example, a USB Type-A 3.2 Gen 2 port may be acceptable in place of USB Type A Port (Version 3 point 2 Gen 1)   |

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें****1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

**2. Buyer Added Bid Specific ATC**



Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**



**SPICES BOARD**

**(Ministry of Commerce and Industry, Govt. of India)**

Sugandha Bhavan, N.H. By Pass, Palarivattom P.O, Cochin – 682025, Kerala, India.

Phone: 0484-2333610-615, Website: [www.indianspices.com](http://www.indianspices.com)

**GEM BIDDING FOR THE PROCUREMENT OF DESKTOP COMPUTERS, FOR SPICES BOARD, HEAD OFFICE, KOCHI**

Bid ref no: Establishment/Purchase/Desktop\_Computers/E-23259

Date of issue : 20th May 2025

**ISSUING AUTHORITY:**

For the Secretary, Spices Board India,  
The Assistant Director (Purchase & Establishment)  
Spices Board,  
Sugandha Bhavan, N.H. By Pass,  
Palarivattom P.O, Cochin – 682025, Kerala, India.  
Phone: 0484-2333610-615

Spices Board India, Ministry of Commerce and Industry, Govt of India invites online bid, from interested parties, in two bid system consisting of technical bid and financial bid separately as per Rule 149 of GFR 2017 for the supply and installation of 45 Nos Desktop Computers for the use of Spices Board, Sugnadha Bhavan, NH BY Pass, palarivattom PO, Kochi-682025

Interested bidders who are in a position to supply and install the above items, in accordance with the requirements stated the GeM Bid/ RA as well as to follow the terms & conditions, may submit their bid with all documents as per guidelines of the Tender Enquiry. Seller / Bidders must ensure that the bid documents submitted are duly filled in and properly signed and upload the same in GeM Portal before the scheduled date and time of closing the tender as mentioned in the tender enquiry. Details are as under:-

**1. Scope of the tender:**

| SL. No. | Description of the Store         | Quantity | Technical Specification   | Name of Consignee and Location of Supply/ Installation of the Store   |
|---------|----------------------------------|----------|---|---|
| 01      | Desktop Computers (Windows)      | 42 Nos   | Processor Make : Intel/ AMD<br>Processor Generation : 11 or above<br>Processor Description : AMD Ryzen 5 5600G, Intel Core i5 12400 Or higher<br>Chipset : intel Q series or Higher<br>Operating System (Factory Pre-Loaded) : <b>Windows 11 Professional</b><br>RAM Size (GB) : 16 or above<br>Type of Storage Installed with the System: NVMe-SSD<br>Total SSD Capacity (GB) : 500 or above<br>LED Backlit Monitor Size 20.91" - 22.83"<br>On Site OEM Warranty (Year) : 5 or above | Dr.Mohammed Shameer Cheriya, Assistant Director, Spices Board, Sugnadha Bhavan, NH BY Pass, palarivattom PO, Kochi-682025 |
| 02      | Desktop Computers (Ubuntu/Linux) | 03 Nos.  | Processor Make : Intel/ AMD<br>Processor Generation : 11 or above<br>Processor Description : Intel Core i5 / AMD Ryzen 5 or above, Chipset : intel Q series or Higher<br>Operating System (Factory Pre-Loaded) : <b>Ubuntu/Linux</b><br>RAM Size (GB) :16 or above<br>Type of Storage Installed with the System: NVMe-SSD<br>Total SSD Capacity (GB) : 500 or above<br>LED Backlit Monitor 20.91" - 22.83"<br>On Site OEM Warranty (Year) : 5 or above                                |   |

## **2. Additional Terms and conditions**

### **2.1 Generic:**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### **2.2 Generic:**

Suppliers are required to utilize their own manpower, tools and accessories during the supply of the Computer Peripherals as well as during the un- installation of existing Desktop Computers and installation of the newly supplying Desktop Computers.

### **2.3 Generic:**

Freight Charges, Loading and unloading charges, Installation / Un -Installation or any additional charges will not be paid by this office during the supply and installation of above Computers.

### **2.4 Generic:**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

### **2.5 Scope of supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any).

### **2.6 Service & Support:**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of Consignee's Location.

### **2.7 Service & Support:**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### **2.8 Service & Support:**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

## 2.9 OEM

OEM: IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted

## 2.10 OEM

Submit an OEM certificate or letter confirming that the operating system is genuine and either factory pre-loaded or, if not, paper/ volume license of the Operating System shall be issued in the name of Spices Board. A self-undertaking in this regard should be submitted along with the bid.

## 2.11 OEM

Availability of driver software on the OEM website. Provide the URL where the driver software for the quoted model is available on the OEM website, along with the bid

## 2.12 OEM

Availability of hardware diagnostics and performance monitoring tools provided by the OEM. Details of such tools present in the machine shall be submitted along with the bid.

## 2.13 Certificates:

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 2.14 Certificates:

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, Manufacturers Authorisation Form (MAF)/Certificate having OEM details such as name, designation, address, e-mail Id and Phone No and other certificates as prescribed in the Product Specification given in the bid document.

## 2.15 Certificates:

Certificate that firm not blacklisted / banned by any Govt. Organizations(on firm's letter head).

## 2.16 Certificates:

Bank Account Particulars, Copy of Pan Card, MSME Registration Certificate, GSTIN Registration Certificate.

## 2.17 Past Project Experience:

The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid. Micro, Small and Medium Enterprises whose credentials are validated online through UDYAM Registration will be exempted from Past experience criteria.

## 2.18 Annual Turn Over

Bidder must have Average Annual Turnover of Rs. 14 Lakhs and above and audited balance

sheet profit & loss account (CA Certified) for the past three Financial years (2021-22, 2022-23, & 2023-24) to be submitted as proof of the same. Micro, Small and Medium Enterprises whose credentials are validated online through UDYAM Registration will be exempted from the Turn Over criteria.

## 2.19 Purchase Preference :

Purchase preference will be given to MII class 1 local supplier and Micro and Small Enterprises whose credentials are validated online through UDYAM Registration /Udyog Aadhaar (as validated by Government from time to time) for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

## 2.20 Contact Point

Interested parties are free to visit the location in Spices Board Office for any query/ site inspection during working hours (Monday to Friday, 09.00 Hrs to 17.30 Hrs), prior to bidding.

Prospective Bidders are also free to contact the following Officials for any query about the tender during all working days (Monday to Friday, 09.00 Hrs to 17.30 Hrs), prior to bidding.

- i. Shri. Dr. Mohammad Shammer Cheriya, Asst. Director (Purchase & Estt) Spices Board, Kochi-25, Kerala mobile: 9447530605.
- ii. Shri. Nibin K Simon, Assistant. Spices Board, Kochi, Kerala mobile: 7691042333.
- iii. Shri Anubhav S, EDP Assistant, Spices Board, Kochi, Kerala mobile: 8848789912

## 2.21 Critical Dates:-

|                  |   |                             |
|------------------|---|-----------------------------|
| Bid Start date   | : | On 20.05.2025, at 13:30 Hrs |
| Bid End date     | : | On 10.06.2025, at 15:00 Hrs |
| Bid Opening date | : | On 10.06.2025, at 15:30 Hrs |

Kochi ,

Dated:-20.05. 2025

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