

Inviting Express of Interest (EoI) for considering issue of License for Dealer of Cardamom

The Board would like to commence the process of issuing the License to the Dealers for participation in the Auction for Indian Cardamom for the block year 2017-2020. Expression of Interest (EoI) is invited from prospective Cardamom Dealers for considering the issuance of the license for the said block period. The details, guidelines applicable, prescribed application forms and Check list are given below. The applicants are advised to go through the same before submitting the application for EoI. Any Corrigenda, addenda, amendments, time extension, clarification etc to the above EoI will be uploaded in our website and will not be published. Prospective bidders should visit the Board's website from time to time to take note of corrigenda if any.

The decision of the Spices Board regarding selection of the applicants shall be final and binding. The Board reserves the right to amend or modify any of the eligibility conditions or cancel the EoI without assigning any reasons or may call fresh EoI without assigning any reason whatsoever, if it appears appropriate in the public interest. The selection of the applicants will be in accordance with the norms set out in the Guidelines. Failure to furnish complete information as mentioned in the guidelines, documents or submission of a proposal not substantially responsive to the guidelines and required documents in every respect will be at the bidders risk and may result in rejection of the proposal for shortlisting. The call for EoI is not an offer and is issued with no commitment. By submitting a proposal each bidder shall be deemed to acknowledge that it has carefully read the Guidelines and annexure thereto, if any and has fully informed itself as to all existing conditions and limitations. Responses submitted through intermediaries will not be considered and will be rejected outrightly. The objective of this Expression of Interest is to solicit proposals from the interested Dealers including the present Dealers for participation in the auction process for small and large cardamom. Applications found incomplete are liable to be rejected and no correspondence will be entertained in this regard.

Those who are interested to participate in the process of considering for License as Dealer may submit their EoI to the Director (Mktg), Spices Board, Kochi.

I. General

1. The envelop containing the EoI should be superscribed as "EoI for Dealer License" and forwarded by Registered post to

Shri P M Sureshkumar
Director (Mktg)
Spices Board
N H Bye Pass
Palarivattom P O
Kochi – 682 025
Kerala, India.

2. The last date fixed for submitting the EoI is 23rd July, 2018.
3. The EoI received after the last date will not be considered.
4. The submission of EoI is not a guarantee for issuance of the License. License will be awarded subject to the verification of the applications and documents and fulfillment of the criteria fixed for issuance of the license.
5. The Board reserves the right to incorporate additional criteria for awarding the license whichever is found necessary for the benefit of the industry.

II. GUIDELINES FOR ISSUE OF CARDAMOM DEALERS LICENCE

Dealer license for cardamom small and cardamom large is issued by the Spices Board in accordance with the provisions contained in the “Cardamom (Licensing & Marketing) rules 1987 as amended in 2018.

III. SELF ATTESTED COPIES OF SUPPORTING DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR DEALERS LICENCE OF CARDAMOM:

Individual applicants :

- a) Application in the prescribed form (Form A1 attached)
- b) Copy of PAN Card
- c) Copy of GST registration Certificate
- d) Copy of Aadhar Card
- e) Proof of Office Address (Any one of the Utility bills like: Electricity Bills, Telephone Bills, Post Paid Mobile Bills, Consumer Gas Bills)
- f) Bank Statement of last six months (First page duly signed and stamped by the Banker)
- g) Income Tax Return for the Assessment Year 2017 -18
- h) Balance Sheet for 2016-17, if any
- i) Passport size photo preferably with white background of the CEO or the designated officer of the firm duly mentioning the name of the person and the company represented for issue of ID card.
- j) Confidential Bank certificate in prescribed format in sealed cover in support of the financial status of the applicant.
- k) Registration fee of Rs. 10,000/- (Rupees Ten thousand only) by Demand Draft favouring “Spices Board”. The DD should be drawn on any scheduled bank payable at “Ernakulam”.

Firm/Companies/Co-operative Societies/Charitable Society :

- a) Application in the prescribed form (Form A1 attached)
- b) Copy of PAN card
- c) Copy of GST Certificate Registration
- d) Copy of the Audited Balance sheet upto 31.3.2017
- e) Copy of acknowledgement of IT Return upto 31.3.2017
- f) Copy of GST Return Acknowledgement for March 2018
- g) Copy of ESI registration
- h) Copy of PF registration
- i) Passport size photo preferably with white background of the CEO or the designated officer of the firm duly mentioning the name of the person and the company represented for issue of ID card.
- j) Confidential Bank certificate in prescribed format in sealed cover in support of the financial status of the applicant.
- k) Registration fee of Rs. 10,000/- (Rupees ten thousand only) by Demand Draft favouring “Spices Board”. The DD should be drawn on any scheduled bank payable at “Ernakulam”.

In addition to the above, the following additional documents are to be submitted by the applicants.

Additional documents to be submitted by applicants belonging to the category “Companies” :

- a) Copy Memorandum of Articles
- b) Copy of Certificate of Incorporation
- c) Copy of Latest Annual Return (form MGT-7)
- d) Copy of Self declaration that none of the directors of the Company are disqualified to act as Director

- e) Name, Residential address of Directors with profile
- f) Copies of Aadhar of Directors
- g) Copies of PAN card of Directors
- h) Copy of DIN Number of Directors

Additional documents to be submitted by applicants belonging to Firm

- a) Copy of Partnership firm Registration Certificate
- b) copy Partnership deed
- c) Name, Residential address details of partners
- d) Copy of Aadhar of Partners
- e) Copy of PAN card of Partners

Additional documents to be submitted by applicants belonging to multi-state co-operative societies registered under the Multi-State Co-operative Societies Act, 2002 (39 of 2002) or a charitable society registered under the Societies Registration Act, 1860 (21 of 1860)

- a) Copy of registration certificate
- b) Copy of Bye Laws
- c) Name, Residential address details of office bearers / trustees
- d) Copy of Aadhar of office bearers / trustees
- e) Copy of PAN card of office bearers / trustees

FORM-A1
See rules 4(1) and 5(1)]
(Application for issue of license as Dealer)

Affix passport size photo of CEO or the designated officer of the firm

(1) Name of the Person/Firm (in block letters) :

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(2) Address of principal / registered office

Building No.	
Building Name	

Street	
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City		Pin	
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State	
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Tel.	
------	--

Mobile	
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Fax	
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E-mail ID	
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(3) Status of the Company (Please tick where appropriate)

Proprietorship	<input type="checkbox"/>	Private Limited Company	<input type="checkbox"/>
Hindu Joint Family	<input type="checkbox"/>	Public Limited Company	<input type="checkbox"/>
Partnership	<input type="checkbox"/>	Public Sector (Central Govt)	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

Co-operative Society	Public Sector (State Govt)	Others , Specify
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(4) Full Name and permanent address of the proprietor/partners/directors
(Attach additional sheets wherever required)

Name	
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Building No.	
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Building Name	
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City		Pin	
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Name of the Bank

(9) Source of purchase of cardamom (Please tick where appropriate)

Auctioneer

Grower

Dealer

(10) Storage facilities:

Type	Location & Address	Floor Area (sq ft)	Storage Capacity (MT)
Godown			

DECLARATION

I/We..... declare that the information given above are true to the best of my/our knowledge and belief that I/We shall abide by the Cardamom (Licensing and Marketing) Rules, 1987, Cardamom (Licensing and Marketing) Amendment Rules (amended up to 2018) and any instructions given by the Board from time to time regarding the conduct of business.

Place:

Signature

Date:

Name:

Designation:

Note : Applications which are not accompanied with the prescribed fee shall not be entertained.