

**SPICES BOARD**

(Ministry of Commerce & Industry, Govt. of India)  
“Sugandha Bhavan” N.H.By Pass, Palarivattom.P.O, Cochin – 682025, Kerala, India  
( Phone: 91-484-2333610 – 616)  
[www.indianspices.com](http://www.indianspices.com)

WALK IN TEST FOR SELECTION OF SAMPLE RECEIPT DESK TRAINEE (SRD) IN SPICES BOARD, REGIONAL OFFICE, KOLKATA

**Notification No.40/2024**

[ Exclusively for Scheduled Caste(SC)/ Scheduled Tribe(ST) candidates ]

<b>Trainee</b>	02(Two) nos.  (A panel will be prepared for selection of trainees for future requirements.)
<b>Category</b>	SC/ST.
<b>Stipend</b>	Rs.20,000/- per month.
<b>Training Location</b>	Regional Office,Kolkata
<b>Method of selection</b>	Walk-in-test.
<b>Age</b>	Not more than 30 years as on the date of walk-in- test.
<b>Tenure of Training</b>	One year from the date of joining (extendable upto one more year).
<b>Leave eligibility</b>	One day per month.
<b>Qualification</b>	Graduation/Degree in any discipline from a recognized University/Institute or equivalent with computer knowledge.  Candidates who have completed training in any of the offices/ Quality Evaluation Laboratories of the Board are not eligible to apply again.

<b>Venue, Date and time of Walk-in-test</b>	<b>Venue:</b> Spices Board REGIONAL OFFICE Baruipur Amtala Road Barmanganchi PO ,Near DRDO Office 24 Parganas,KOLKATA, WEST BENGAL - 700145 Ph: 033-24230012,033-24230013, 9443801838  <b>Date: 28.06.2024 (Friday)</b>  <b>Time: 12:30 PM</b>
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<b>Instructions to candidates:</b>	<p>Eligible candidate appearing for the test should fill-in and sign the form placed as Annexure I of this notice and bring the same along with the following:-</p> <ul style="list-style-type: none"><li>o passport size color photograph,</li><li>o original certificates for:<ul style="list-style-type: none"><li>▪ Identity proof (Voter card, Aadhaar card etc.)</li><li>▪ proof of age</li><li>▪ proof of education and training</li><li>▪ Caste Certificate</li></ul></li><li>o One set of attested photocopies of the above document stapled to the filled-in and signed Annexure 1.</li></ul> <p>The number of trainees indicated is provisional and may vary at the time of selection.</p>
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**Date: 19.06.2024**

**Director(Admn.)i/c**

**Kochi-25.**

**Hindi version follows.**

**Annexure – I**

The details to be filled with subject as “Application for Selection of Sample Receipt Desk (SRD) Trainee

1.	Name:				
2.	Father/Guardian Name:				
3.	Sex:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Transgender <input type="checkbox"/>	
4.	Date of Birth:				
5.	Marital status:				
6.	Religion:				
7.	Category(SC/ST):				
8.	Nationality:				
9.	ID proof:				
10.	Phone no.: Alternate no.:				
11.	Email id:				
12.	Address for communication:				
13.	Permanent Address:				
14.	Educational Qualification(Copies may be enclosed as attachment):				
	Exam	Subject	University/ Institute	Year of passing	Percentage/ GPA
15.	Details of experience(if any)(copies may be enclosed as attachment):				
16.	Any other relevant information:				

**Declaration**

I hereby declare that the information furnished above are true, complete and correct to the best of my knowledge and belief. I am in possession of the documents in proof of the claim made in this application.

Date:  
Place:

(Signature)  
(Name)