

SPICES BOARD

(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277
Palarivattom. P.O., Kochi-682025
www.indianspices.com, Ph: 0484-2333610 to 16

**SELECTION OF SYSTEM SUPPORT ENGINEER TRAINEE, SERVER & NETWORK
ADMINISTRATOR TRAINEE AT SPICES BOARD HEAD OFFICE, KOCHI AND SPICES PARK
PUTTADY**

ADM/EDP/TRAINEES/2021-22

Notification No:25/2025

Number of Trainees Required	System Support Engineer Trainee 1. Head Office, Kochi - One (01) No. 2. Spices Park, Puttady - One (01) No. Server & Network Administrator Trainee Head Office, Kochi - One (01) No. (A panel will be prepared for future requirements)
Stipend	System Support Engineer Trainee : Rs. 19,000/- per month Server and Network Administrator Trainee : Rs. 21,000/- per month
Training Location	Head Office, Kochi & Spices Park, Puttady
Method of selection	Written Test.
Age	Not exceeding 30 years as on the date of this notification.
Tenure of Training	One year (extendable for one more year)
Leave eligibility	One day per month.
Qualification	1.System Support Engineer Trainee : B.E / B.Tech /BSc. in Computer Science/Information Technology/ Electronics & Communication/BCA/MCA from a recognized university or Three years Diploma in Computer Engineering/ Computer Hardware/ IT from polytechnics 2. Server and Network Administrator Trainee: B.E / B.Tech in Computer Engineering/ Computer Science/Information Technology/Electronics & Communication or Bachelor /Masters Degree in Computer application/

	Computer Science /Information Technology from a recognized university
Mandatory skills required	<p>1. For System Support Engineer Trainee:</p> <p>Windows/Linux Operating systems. Hardware, maintenance system installation & networking. Support for Desktops, printers, Scanners and other peripherals Management of System Data, allocation and support, Coordination with vendors for AMC management Maintenance of Backups, Troubleshooting Network Related issues, User level support, Help desk management</p> <p>2. For Server and Network Administrator Trainee:</p> <p>Network , Linux/Unix Operating systems . Network Management, Windows Server Management, Linux Management, UTM (Unified Threat Management)</p>
Date, Time and Venue of Walk in Test	<p><u>Head Office, Kochi</u> Venue : Spices Board, Head Office (Ministry of Commerce & Industry, Govt.of India) Sugandha Bhavan, N.H. By Pass, P.B. No.2277 Palarivattom. P.O., Kochi-682025 Ph: 0484-2333610</p> <p><u>1.System Support Engineer Trainee</u> Date : 15.07.2025 Time : 10.00 am</p> <p><u>2. Server and Network Administrator Trainee</u> Date : 15.07.2025 Time : 10:30 AM</p> <p><u>Spices Park Puttady</u> Venue : Spices Board Puttady Development Field Office, Puttady P.O, Idukki, Kerala 685551</p> <p><u>1.System Support Engineer Trainee</u> Date : 15.07.2025 Time : 10.00 am</p> <p>(Candidates shall report at the venue one hour before the commencement of the test. Before appearing for the Test, candidates may ensure that the application is submitted online)</p>

How to apply :

- Candidates appearing for the Test shall submit the application online at <http://spicesboard.in/recruitment/> and bring a valid identity card.
- Last date for submission of application is **15.07.2025**. Applications received in any other mode will not be considered.
- The candidates reporting after the specified time or fail to submit their application online will not be permitted to participate in the test.

Instructions to candidates:

1. Candidates undergone training in any office of Spices Board are not eligible to apply, regardless of whether the training is completed or not.
2. The validity of rank list is for two years.
3. Age, prescribed qualifications and training/ experience if any, will be counted as on the date of last date of submission of application.
4. The Spices Board reserves its right to modify any criteria of selection at any stage of the selection process.
5. Secretary, Spices Board reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
6. Candidates are advised to check opportunities/ notifications in Board's website www.indianspices.com for updates and not to rely on information from third party websites.
7. In case it is detected at any stage of selection that a candidate does not fulfil the eligibility norms and / or that he/she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is/are detected even after selection, his/her services are liable to be terminated.
8. The number shown against the requirement is provisional and may vary based on quantum of work and requirement for developing and maintaining new applications. Such requirements will be filled from the rank list.
9. The selection as Trainees in Spices Board is only a training and under no circumstances are linked to regular appointments and cannot be regularized at any stage.

20th June 2025.

Kochi-25

Hindi version follows.

Director(Admin.)i/c

Spices Board.

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