



SPICES BOARD

(Ministry of Commerce & Industry Govt. of India)

Sugandha Bhavan
N.H. By-pass
P.B. No. 2277
Palarivattom P.O.
Cochin - 682 025, India

स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

सुगन्ध भवन
एन. एच. बाईपास
पी. बी. नं 2277
पालारिवट्टम पी. ओ.
कोचिन - 682 025, भारत

No.MKT/Auc/0021/2015-Part-I

04.01.2021

CORRIGENDUM

Attention is invited to the Notice dated 16.12.2020 inviting Application for award of Auctioneer License for conducting Auction of Cardamom as per the Cardamom (Licensing & Marketing) Rules,1987. The application fee shall be payable in the form of Bank Transfer OR Crossed Demand Draft drawn in favour of Spices Board payable at Kochi. The details of Bank Account of the Board for the remittance of the application fee is given below. Those who are making the payment through Bank Transfer may specify the UTR No.in the Application:

Bank Name	Punjab National Bank
Branch	Vennala, Ernakulam
Acct No	7176002100002381
IFSC Code	PUNB0717600

The application form is also attached.

DIRECTOR (MKTG)

Place: Kochi
Date:04.01.2021

(Hindi version follows)

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Building Name

Street

City Pin

State

Tel.

Mobile

Fax

E-mail ID

(5) Permanent Account Number (PAN)

(6) Tax Registration
(Attach self-attested copies)

Goods & Services Tax (GST)

Date of Issue

Place of Issue

(7) Indicate whether the applicant was issued with licence as auctioneer by the Spices Board
(Please tick where appropriate)

YES NO

If YES, indicate

(a) Licence Number

Date of Issue

Type/mode of Auction

Place of Auction

Day of Auction

Time of Auction

(b) Quantity and value of cardamom auctioned during the last three years of operation.

Year	Quantity (MT)	Value (Rs. in Lakhs)

(c) Indicate category based on average turnover per auction in the last three years of operation.

(Please tick where appropriate)

A B C D

(A- Rs. 10 crore & above, B- Rs. 5-10 crore, C- Rs. 1-5 crore, D- Less than Rs.1 crore)

(8) If the application is for conducting manual/online auction, indicate the following.

Proposed place of auction

Proposed day of auction

Proposed time of auction

Proposed frequency

(9) Details of fee remitted

Amount Rs.

Mode of payment Bank Transfer DD

UTR/DD No. Date

Name of the Bank

(10) Infrastructure Facilities

(i) Details of Storage

Type	Location & Address	Floor Area (sq ft)	*Seating/Storage Capacity
Godown			
Collection Depot I			
Collection Depot II			
Collection Depot III			
Auction Hall**			

(Attach additional sheets wherever required)

(*Seating Capacity of auction hall & storage capacity (MT) of warehouse and collection depots)

(** For conduct of manual & online auction only)

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(ii) Other Facilities available

- (a) Grading Facility Yes No
- (b) Weighing Machine Yes No
- (c) Moisture Meter Yes No
- (d) Tables/Chairs Yes No
- (e) Computer Facilities Yes No
- (f) Total floor area for storage (sq ft)
- (g) Transportation Facility Yes No
- (h) Parking Facility for vehicles Yes No
- (i) Road Facility for movement of vehicles
to the warehouse /depot Yes No
- (j) Packing Facility Yes No
- (k) Pallets Facility Yes No
- (l) Sieving Facility Yes No
- (m) Adequate Lighting Yes No
- (n) Floor Surface of central warehouse/
collection depot(Cement/Tiles/Others)
- (o) Lot Sample Display Board Yes No
- (p) Auction Details Display Board Yes No

(11) Provide details of financial capacity

- (a) Working capital available Rs.
- (b) Capital structure
- Authorized capital Rs.
- Paid up capital Rs.

DECLARATION

I/We.....declare that the information given above are true to the best of my/our knowledge and belief that I/We shall abide by the Cardamom (Licensing and Marketing) Rules, 1987, Cardamom (Licensing and Marketing) Amendment Rules (amended up to 2018) and any instructions given by the Board from time to time regarding the conduct of business.

Place:
Date:

Signature:
Name:
Designation:

Note:Applications which are not accompanied with the prescribed fee shall not be entertained.

Annexure-II**SELF ATTESTED COPIES OF SUPPORTING DOCUMENTS TO BE ATTACHED WITH THE APPLICATION**

All applicants

- a) Copy of PAN card.
- b) Copy of GST Registration.
- c) Copy of the Audited Balance sheet for 3 years up to 31.3.2019.
- d) Copy of acknowledgement of IT Return 3 years up to 31.3.2019.
- e) Copy of GST Return Acknowledgement for March 2020.
- f) Copy of ESI registration (if applicable).
- g) Copy of PF registration (if applicable).

In addition to the above, the following additional documents are to be submitted by the applicants based on the category of applicants they belong to :

1) Category: Companies.

- a) Copy Memorandum of Association/Articles of Association.
- b) Copy of Certificate of Incorporation.
- c) Copy of Latest Annual Return (form MGT-7).
- d) Copy of Self declaration that none of the Directors of the Company are disqualified to act as Director as on date of application.
- e) Name, Residential address of Directors with profile.
- f) Copies of Aadhar of Directors.
- g) Copies of PAN card of Directors.
- h) Copy of DIN Number of Directors.

2) Category: Partnership/proprietorship.

- a) Copy of Partnership firm Registration Certificate (if applicable).
- b) Copy of Partnership deed (if applicable).
- c) Name, Residential address and details of partners/proprietor.
- d) Copy of Aadhar of Partners/proprietor.
- e) Copy of PAN card of Partners/proprietor.

3) Category: Multi-state Co-operative Societies registered under the Multi-state Co-operative Societies Act, 2002 (39 of 2002) or a charitable society registered under the Societies Registration Act, 1860 (21 of 1860).

- a) Copy of registration certificate.
- b) Copy of Bye Laws.
- c) Name, Residential address and details of the current Office bearers / trustees.
- d) Copy of Aadhar of office bearers / trustees.
- e) Copy of PAN card of office bearers / trustees.

DETAILS OF THE INFRASTRUCTURE FACILITIES

I . Details of Collection Depots.

Location with Address	Nature of building	Ownership of the building (owned / leased/rented)	Collection Depot building Length, Breadth, Height (in feet)	Storage capacity of the collection Depot (Tons)	Moisture Meter available in the collection Depot	No. of Electronic Weighing machine available in the collection Depot

(In the case of ownership, please attach self-attested copies of building certificate from Local authority as proof for ownership of the building. In case of leased / rented building, please attach self-attested copies of the lease deed copy / rental agreement.

II. Details of Storage facilities (storage facilities other than the storage in collection depots).

Location	Postal Address	Nature of Building	Ownership of the building (owned / leased/rented)	Storage building / godown Length, breadth, height (in feet)	Storage Capacity

(In the case of ownership, please attach self-attested copies of building certificate as proof for ownership of the building. In case of leased / rented building, please attach self-attested copies of the lease deed copy / rental agreement .

III. Facilities for cleaning and grading of cardamom.

Location	Postal address	Type of Cleaning facility (Manual / Mechanical)	No of cleaning equipment and capacity of the equipment	Type of grading facility (Manual/ Mechanical)	No of grading equipment and capacity of the equipment